



**Moers Free Library
Board of Trustees Annual Meeting
Tuesday, November 16, 2021 – 5:30 PM
Moers Free Library, 25 School Street, Moers, NY 12958**

Agenda

1. Call to Order/Roll Call of Members
2. Pledge of Allegiance
3. Adoption of Agenda
4. Secretary's Report – Adoption of Previous Minutes
5. Correspondence
6. Personnel Actions Report
7. Treasurer's Report
8. Director's Report/Committee Reports
9. Old Business
 - a. December Dinner
 - b. Grant Info
 - c. Art Donation Curation
 - d. Other Old Business
10. New Business
 - a. Election of Officers
 - b. Adoption of 2022 Proposed Budget
 - c. Adoption of Bylaws Changes
 - d. Fund Raising Ideas
 - e. Other New Business
11. Period for Public Expression (5 Minute Limit)
12. Dates of Future Meetings
13. Adjournment

Mooers Free Library Board of Trustees Annual Meeting

Tuesday, November 16, 2021 @ 5:30 PM

Mooers Free Library, 25 School Street, Mooers NY 12958

President Tim Gonyo called the meeting to order at 5:34 p.m. following with the pledge of allegiance. Present were Tim Gonyo, Art Menard, Marilyn Willette, Gerald LaValley, Patty Gaudreau, Jenn McIntyre and Library Director Louise Wesch. Absent was Irving Breyette

Adoption of Agenda

Jenn McIntyre made the motion to adopt the agenda. Seconded by Art Menard. Motion passed.

Secretary's Report

Art Menard made the motion to adopt the report. Seconded by Jenn McIntyre. Motion passed.

Correspondence

No new correspondence

Treasurer's Report

See attached

Director's Report

See Attached

Old Business

- a. December Dinner - Trustee holiday dinner will be at Angelo's on December 8 at 6:00.
- b. Art Donation Curation - Art pieces from Linda Gonyo Horne's collection were graciously donated from her family to the library. An art gallery will be set up in the community room. Pieces not hung will be sold/auctioned and proceeds will go to the library. Art pieces need to be cataloged/curated. Jen McIntyre will chair a committee to start this process. Patty Gaudreau, Art Menard, Marilyn Willette, and Tim Gonyo have volunteered to be part of this committee. The first meeting will be November 30 at 3:00.
- c. Porch Posts- Gerald LaValley has installed the porch posts.

New Business

- a. Election of officers - Nominations were presented by president, Tim Gonyo. Three times he asked if there were any other nominations. There were no other nominations, so secretary, Patty Gaudreau cast 1 ballot for the nominations as presented.
Officers will remain as follows: President - Tim Gonyo
Vice President - Jenn McIntyre
Treasurer - Art Menard
Secretary - Patty Gaudreau
- b. Adoption of 2022 Proposed Budget - Marilyn Willette made the motion to adopt the proposed budget for 2022. Seconded by Jenn McIntyre. Motion passed.
- c. Adoption of Bylaws Changes - Gerald LaValley made the motion to adopt the Bylaws changes. Seconded by Patty Gaudreau. Motion passed.

- d. Fund raising ideas - Discussion was held about the following fundraiser ideas: having set yearly fundraiser(s), game nights, open house with a carnival for children, participating in the annual town wide yard sale, book fair (Jenn will contact Scholastic to see if this is feasible).

Public Discussion

Karl DeLong, Lisa Delong and Norma Menard were present.

Karl suggested we get the art work insured and appraised. He suggested having a corn hole competition as a fundraiser. He liked the idea of a game night. He also felt some ways to get people to the library could include purchasing new children's books, computers, art gallery, car show.

Lisa Delong is interested in getting the community more involved. She suggested activities for seniors and senior housing, continuing education like computer courses for seniors, storytime for kids, offer special classes, get information out about the community room, have seniors teach something and offer exercise classes.

Norma Menard offered to contact Dollar General and Stewarts in regards to donations for library book purchases.

Dates of future meetings

Next meeting will be January 18 @ 5:30.

Adjournment

Patty Gaudreau made the motion to adjourn at 7:00. Seconded by Gerald LaValley..

Minutes by Patty Gaudreau

**Mooers Free Library
Financial Statements
November 16, 2021**

Public support & Rev.	2020 Actual	2021 Budget	Since Last Mtg	2021 Year to Date	92%
1. Town of Mooers	\$ 15,000.00	\$ 15,000		15,000.00	100%
2. NCCS	\$ 10,500.00	\$ 10,500			0%
3. Gifts and Donations	\$ 1,980.53	\$ 800	\$ 105.15	682.49	85%
4. Local Library Service	\$ 995.17	\$ 1,110		1,443.83	130%
5. Copier Usage		\$ 15			0%
6. Library Charges		\$ 15			0%
7. Sale of Books		\$ 59			0%
8. Fundraisers	\$ -	\$ 500			0%
8a. Other Income, Reimbursement					
9. Bank Interest	\$ 1.65	\$ 1	\$ 0.10	1.71	171%
10. Total Revenue	\$ 28,477.35	\$ 28,000	\$ 105.25	17,128.03	61%

Expenses	2020 Actual	2021 Budget	Since Last Mtg	2021 Year to Date	92%
11. Librarian's Salary	\$ 16,900.00	\$ 17,550.00	\$ 1,370.73	\$ 15,471.11	88%
12. Payroll Taxes (FICA, etc)	\$ 1,292.98	\$ 1,343.00	\$ 139.45	\$ 1,536.17	114%
13. Substitute Staff	\$ -	\$ 100.00			0%
14 Accounting Fees	\$ 660.96	\$ 540.00	\$ 48.60	\$ 534.60	99%
15. Book Purchases	\$ 70.00	\$ 1,000.00			0%
16. Automation Contract	\$ 919.37	\$ 900.00		\$ 891.83	99%
17. ICICILL-ICEPEC License		\$ 150.00		\$ 70.00	47%
18 Movie Licensing	\$ -	\$ 100.00		\$ 145.00	145%
19. Postage		\$ 10.00			0%
20 Serial Purchases					
21. Equipment/Computers	\$ 669.99	\$ 300.00		\$ 127.46	29%
22. Fuel	\$ 1,431.79	\$ 1,600.00		\$ 861.43	54%
23. Electricity	\$ 715.73	\$ 750.00	\$ 50.26	\$ 617.43	82%
24 Building Repairs		\$ 232.00			
25. Program Supplies, Misc.	\$ 125.81	\$ 700.00		\$ 183.18	26%
26. Telephone/Internet/Web	\$ 362.15	\$ 400.00	\$ 63.35	\$ 600.07	150%
27. POB Rental	\$ 120.00	\$ 125.00		\$ 122.00	98%
28, Insurance D&O/WorkComp/DB	\$ 1,861.27	\$ 1,900.00	\$ 21.00	\$ 1,630.32	86%
29, Trash Removal	\$ 150.00	\$ 300.00		\$ 330.00	110%
29a. Snow Removal					
30. Funds set aside for Reserve					
31. Total Expenses	\$ 25,280.05	28,000	\$ 1,693.39	\$ 23,120.60	83%
32. Excess or Deficit	\$ 3,197.30	\$ -	\$ (1,588.14)	\$ (5,992.57)	

<i>Checkbook balance as of 11/16/21</i>	\$ 11,190.66
<i>Balance, Construction Acct.</i>	\$ 8,918.52
<i>Balance, Friends Account</i>	\$ 956.64
Total	21,065.82

Mooers Free Library

Proposed Budget for 2022

Anticipated Revenue

Amount

Town of Mooers	\$15,000.00
NCCS	\$10,500.00
Gifts & Donations	\$800.00
Local Library Service Aid (State thru CEFLS)	\$1,110.00
Copier Usage	\$15.00
Library Charges	\$15.00
Sale of Books	\$59.00
Fundraiser	\$500.00
Bank Interest	\$1.00

total of anticipated revenue

\$28,000.00

Anticipated Expenses

Librarian Salary	Rate/hr	\$13.50	Hours	1300	\$17,550.00
FICA, Medicare, Taxes (all staff)					\$1,665.00
Insurances					\$1,900.00
Substitute Staff					\$100.00
Accounting Fees (Gusto)					\$600.00
Book Purchases					\$700.00
Automation Contract (CEFLS)					\$940.00
ICICILL/ICEPAC license (ILLs)					\$150.00
Movie Licensing					\$150.00
Postage Expense					\$50.00
Equipment/Computers					\$300.00
Fuel					\$1,545.00
Electricity					\$725.00
Building Repairs					\$200.00
Program/Supplies/Misc.					\$500.00
Telephone & Internet					\$500.00
P.O.Box Rental					\$125.00
Trash Removal					\$300.00

total of anticipated Expenses

\$28,000.00

Difference between anticipated rev & exp.

\$0.00



Bylaws Change Proposal

ARTICLE 3: SECTION 2

Change from:

The number of such trustees shall be not less than five (5) nor more than fifteen (15).

Change to:

The number of such trustees shall be not less than five (5) nor more than nine (9).



Slate of Officers

Term: January 1, 2022 – December 31, 2024

President

Timothy Gonyo

Vice President

Jennifer McIntyre

Treasurer

Arthur Menard

Secretary

Patricia Gaudreau