



**Moors Free Library
Board of Trustees Meeting
Tuesday, October 17, 2023 – 5:15 PM
Moors Free Library, 25 School Street, Moors, NY 12958**

Agenda

1. Call to Order/Roll Call of Members
2. Pledge of Allegiance
3. Adoption of Agenda
4. Secretary's Report – Adoption of Previous Minutes
5. Correspondence
6. Treasurer's Report
7. Director's Report
8. Old Business
 - a. Policies – Continued
 - b. Construction Grant Project
 - c. Art Fundraiser
 - d. Locks/Bookcases
 - e. Other Old Business
9. New Business
 - a. Annual meeting Next Month
 - b. Board Member to replace Gerald
 - c. Director Evaluations
 - d. Other New Business
10. Period for Public Expression (5-Minute Limit)
11. Dates of Future Meetings – TBD
12. Adjournment

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Mooers Free Library Board of Trustees Meeting

Tuesday, October 17, 2023 @ 5:15 PM

Mooers Free Library, 25 School Street, Mooers NY 12958

President Tim Gonyo called the meeting to order at 5:15 p.m. following with the pledge of allegiance. Present were Tim Gonyo, Art Menard, Patty Gaudreau, Irving Breyette, Jenn McIntyre and co-directors - Norma Menard, Lisa Delong and Stacie Brooks.

Excused: Gerald LaValley, Marilyn Willette

Pledge of Allegiance

Adoption of Agenda

Jenn McIntyre made the motion to adopt the agenda. Seconded by Art Menard.. Motion passed.

Secretary's Report

Art Menard made the motion to adopt the report. Seconded by Jenn McIntyre. Motion passed.

Correspondence

Treasurer's Report

See attached

Director's Report

See attached

Old Business

- a. Policies - Tabled
- b. Construction Grant Project- All the work is completed and all bills are paid for the project. The report to the state needs to be submitted.
- c. Art Fundraiser- Tabled
- d. Bookcases- Due to our growing collection of books more shelving is needed for the library.

New Business

- a. Annual meeting next month - Two board seats are up for re-election. Jenn McIntyre will continue to be on the board. Gerald LaValley is stepping down.
- b. Board member to replace Gerald LaValley - We are looking for a board member to replace Gerald LaValley.
- c. The board of directors reviewed our Strategic Plan for 2023 and we are meeting or exceeding all objectives

Public Discussion

No community members present

Dates of future meetings

November 21, 2023 @ 5:15

Adjournment

Patty Gaudreau made the motion to adjourn at 6:40 pm. Seconded by Irving Breyette..

Minutes by Patty Gaudreau

**MOOERS FREE LIBRARY
FINANCIAL STATEMENTS
October 17, 2023**

Public support & Rev.	2022 Actual	2023 Budget	Since Last Mtg	2023 Year to Date	83%
1. Town of Mooers	\$ 15,000.00	\$ 15,000		15,000.00	100%
2. NCCS	\$ 10,750.00	\$ 10,750	\$ -	-	0%
3. Grants	\$ 14,379.94	\$ 5,000	\$ 14,609.26	36,029.32	721%
4. Gifts and Donations	\$ 501.56	\$ 400	\$ 703.11	1,070.31	268%
5. Local Library Service Aid (CEFLS)	\$ 1,776.92	\$ 1,200	\$ 1,394.64	1,564.23	130%
6. Copier Usage		\$ 10	\$ -	-	0%
7. Library Charges		\$ 8	\$ -	-	0%
8. Sale of Books	\$ 75.00	\$ 100	\$ -	-	0%
9. Reserve Funds	\$ -	\$ 1,000	\$ -	-	0%
10. Fundraisers	\$ 2,772.86	\$ 2,500		559.26	22%
11. Other Income, Reimbursement	\$ 54.16	\$ 30	\$ 1,283.32	1,283.32	376%
12. Bank Interest	\$ 2.17	\$ 2	\$ 0.32	2.34	117%
13. Total Revenue	\$ 45,312.61	\$ 36,000	\$ 17,990.65	55,508.78	154%
Expenses					
	2022 Actual	2023 Budget	Since Last Mtg	2023 Year to Date	83%
14. Librarian's Salary	\$ 19,195.81	\$ 20,300.00	\$ 3,660.12	\$ 17,795.85	88%
15. Payroll Taxes (FICA, etc)	\$ 1,952.86	\$ 1,920.00	\$ 372.36	\$ 1,810.44	94%
16. Substitute Staff	\$ 50.00	\$ 50.00	\$ -		0%
17 Accounting Fees	\$ 745.20	\$ 745.00	\$ 124.20	\$ 616.68	83%
18. Insurance D&O/WorkComp/DBL	\$ 1,935.60	\$ 2,000.00	\$ 286.00	\$ 1,717.25	86%
19. Book/Media Purchases	\$ 739.67	\$ 2,000.00	\$ 94.87	\$ 692.35	35%
20. Automation Contract	\$ 936.43	\$ 940.00		\$ 983.24	105%
21. ICICILL-ICEPEC License	\$ 70.00	\$ 150.00		\$ 70.00	47%
22 Movie Licensing	\$ 356.00	\$ 360.00	\$ -		0%
23. Postage	\$ -	\$ 250.00		\$ 63.00	25%
24. Equipment/Computers	\$ 4,747.05	\$ 500.00		\$ 1,191.74	238%
25. Fuel	\$ 1,634.94	\$ 1,400.00	\$ 416.00	\$ 1,256.43	90%
26. Electricity	\$ 1,051.14	\$ 865.00	\$ 117.28	\$ 628.94	73%
27 Building Repairs	\$ 248.88	\$ 300.00	\$ 99.00	\$ 99.00	33%
28. Program Supplies	\$ 2,208.49	\$ 1,000.00	\$ 1,954.11	\$ 8,256.21	826%
29. Miscellaneous	\$ 1,382.69	\$ 100.00	\$ 150.00	\$ 150.00	150%
30. Telephone/Internet/Web	\$ 1,688.37	\$ 1,680.00	\$ 281.46	\$ 1,668.83	99%
31. POB Rental	\$ 130.00	\$ 140.00		\$ 146.00	104%
32. Trash/Snow Removal	\$ 60.00	\$ 50.00	\$ -		0%
33. Fund Raising Payout	\$ 900.00	\$ 1,250.00		\$ 329.81	26%
34. Funds set aside for Reserve	\$ -		\$ -	\$ -	
35.Total Expenses	\$ 40,033.13	36,000	\$ 7,555.40	\$ 37,475.77	104%
36. Excess or Deficit	\$ 5,279.48	\$ -	\$ 10,435.25	\$ 18,033.01	

Checkbook balance as of 10/11/23	\$ 41,704.11
Balance, Construction Acct.	\$ 6,238.43
Total	\$ 47,942.54

Programs for Children:

Our weekly Story Time and monthly LEGO Time are continuing with good attendance. Each program also has a volunteer teen component, as well. A recognition party for our teen volunteers was held on 8/26/23. Thanks to Lisa's coordination efforts, our Halloween Story Time will involve a visit to Mooers Senior Housing. We have applied for a new grant from the Clinton County Youth Bureau (Office of Children and Family Services) to help continue funding for our youth programs.

We created a Power Point presentation about our library for the Mooers Elementary librarian to use in her programming for September Library Card Sign-up, which has resulted in the creation of over 30 new cards.

After some research and a brainstorming meeting, a weekly Library Hangout Club has been created, focused primarily on homeschooling families but open to all.

In addition, the Lake Placid Education Foundation has awarded us \$4,000 towards our grant application to rejuvenate our children's non-fiction collection. We are midway through adding many donated children's fiction books; work on both the children's fiction and non-fiction sections is continuing.

Programs for Seniors:

From January to date, we have logged in 75 unique individuals who participated in one or more of 47 program sessions for older adults.

The sessions covered technology, social connections, financial security, health and wellness, civic engagement, music, and creative expression: Digital Equity Focus Group (1); LTC Community Conversations (2); Pop-Up Wellness (3); Game Club (7); Memory Café (9); and Senior Planet (SP) sessions (25). Presently, our SP iPad Essentials course has 10 participants with 3 coming from Plattsburgh.

We are waiting for the American Library Association's review of our interim report before we can proceed with the LTC project.

Food Truck: 9/18/23 – 41 10/16/23 -- 40

Items added to our holdings in 2023 – 348 Items currently out with patrons -- 159

January to October Attendance Stats: 2021 – 867 2022 – 1,931 2023 – 3,717