

Mooers Free Library Board of Trustees Meeting

Tuesday, September 21, 2021 @ 5:00 PM

Mooers Free Library, 25 School Street, Mooers NY 12958

President Tim Gonyo called the meeting to order at 5:17p.m. following with the pledge of allegiance. Present were Tim Gonyo, Art Menard, Marilyn Willette, Gerald LaValley and Library Director Jenny Lavigne. Absent were Patty Gaudreau, Jenn McIntyre, and Irving Breyette

Adoption of Agenda

Gerald LaValley made the motion to adopt the agenda. Seconded by Marilyn Willette. Motion passed.

Secretary's Report

Marilyn Willette made the motion to adopt the report. Seconded by Gerald LaValley. Motion passed.

Correspondence

Personnel Actions Report

Director's Report

See Attached

Treasurer's Report

See attached

Old Business

- a. Porch Posts- This is not a necessity if prices are still high. Art will call Patty to get a new estimate from Sample so we can compare prices with Lowe's
- b. Art Gallery- Everything is together the family just needs to finish going through it to figure out what she has.
- c. Other old business- Woodman Life is giving \$500 to get a memorial brick for Linda.

New Business

- a. Construction Grant Feedback- Everything looks good except the shelving unit might not get approval but we should still be able to purchase it using our match funds.
- b. Meeting night-Irving requested that the meetings be moved to Wednesday nights but the library is closed that day and therefore the library director might not be able to attend. Since the trustee handbook book club is on Tuesdays at 5pm it was proposed that the meeting be held at 4 and then everyone can stay for the book club. We could get pizza and have everyone bring drinks.
- c. Community Room- Mooers K of C and the auxiliary on October 12th. Art has a key to open the library for everyone. Our policy is not to charge public organizations for use of the meeting rooms but will accept donations if anyone feels so inclined.

Public Discussion

No community members present

Dates of future meetings

October 19th and November 16th at 4pm with book club webinar at 5pm

Adjournment

Marilyn Willette made the motion to adjourn at 6:15. Seconded by Gerald LaValley.

Minutes by Jenny Lavigne - Library Director

**Mooers Free Library
Financial Statements
September 21, 2021**

Public support & Rev.	2020 Actual	2021 Budget	Since Last Mtg	2021 Year to Date	75%
1. Town of Mooers	\$ 15,000.00	\$ 15,000		15,000.00	100%
2. NCCS	\$ 10,500.00	\$ 10,500			0%
3. Gifts and Donations	\$ 1,980.53	\$ 800		577.34	72%
4. Local Library Service	\$ 995.17	\$ 1,110			0%
5. Copier Usage		\$ 15			0%
6. Library Charges		\$ 15			0%
7. Sale of Books		\$ 59			0%
8. Fundraisers	\$ -	\$ 500			0%
8a. Other Income, Reimbursement					
9. Bank Interest	\$ 1.65	\$ 1	\$ 0.12	1.50	150%
10. Total Revenue	\$ 28,477.35	\$ 28,000	\$ 0.12	15,578.84	56%

Expenses	2020 Actual	2021 Budget	Since Last Mtg	2021 Year to Date	75%
11. Librarian's Salary	\$ 16,900.00	\$ 17,550.00	\$ 1,994.89	\$ 12,783.47	73%
12. Payroll Taxes (FICA, etc)	\$ 1,292.98	\$ 1,343.00	\$ 202.95	\$ 1,262.75	94%
13. Substitute Staff	\$ -	\$ 100.00			0%
14 Accounting Fees	\$ 660.96	\$ 540.00	\$ 48.60	\$ 437.40	81%
15. Book Purchases	\$ 70.00	\$ 1,000.00			0%
16. Automation Contract	\$ 919.37	\$ 900.00		\$ 891.83	99%
17. ICICILL-ICEPEC License		\$ 150.00		\$ 70.00	47%
18 Movie Licensing	\$ -	\$ 100.00		\$ 145.00	145%
19. Postage		\$ 10.00			0%
20 Serial Purchases					
21. Equipment/Computers	\$ 669.99	\$ 300.00	\$ 40.00	\$ 127.46	29%
22. Fuel	\$ 1,431.79	\$ 1,600.00		\$ 861.43	54%
23. Electricity	\$ 715.73	\$ 750.00	\$ 118.99	\$ 567.17	76%
24 Building Repairs		\$ 232.00			
25. Program Supplies, Misc.	\$ 125.81	\$ 700.00		\$ 183.18	26%
26. Telephone/Internet/Web	\$ 362.15	\$ 400.00	\$ 30.14	\$ 504.95	126%
27. POB Rental	\$ 120.00	\$ 125.00		\$ 122.00	98%
28, Insurance D&O/WorkComp/DB	\$ 1,861.27	\$ 1,900.00	\$ 302.00	\$ 1,630.32	86%
29, Trash Removal	\$ 150.00	\$ 300.00		\$ 270.00	90%
29a. Snow Removal					
30. Funds set aside for Reserve					
31. Total Expenses	\$ 25,280.05	28,000	\$ 2,737.57	\$ 19,856.96	71%
32. Excess or Deficit	\$ 3,197.30	\$ -	\$ (2,737.45)	\$ (4,278.12)	

Checkbook balance as of 9/21/21	\$ 12,926.11
Balance, Construction Acct.	\$ 9,038.47
Friends of the Library acct.	\$ 956.64
Total	22,921.22

Director's Report September 21, 2021

We had 2 patrons win a prize from the Gnoming Around event but only one has stopped in to claim it.

Anne from the Plattsburgh Public Library attended a webinar and was gifted several yard signs that say Strong Libraries Strong Communities. She generously shared them with all the libraries in the system so we currently have one in the grass out front.

CEF has added 2 children's yoga kit back packs to their collection

CEFLS received a Lake Placid Education Foundation grant from the Adirondack Foundation that will enable our System to provide additional academic support by getting a subscription to Brainfuse which will provide our patrons with live tutoring and homework help.

I enrolled in the Super Charged Story times training sessions that run for 5 weeks and is about being intentional with story times.

I've also signed up for the NYS Minimum Standards Webinar that is on October 4th and the Read Squared training on October 19th

CEF is also going to hold an in person STEAM workshop in October which I should be able to attend.

I submitted the final report for the summer reading mini grant and we will hopefully be approved.

My volunteer came in once a week for about a month and helped me do some weeding of old library materials. She didn't come in this week since she is trying to figure out her schedule with school but said she is looking for a new time to come in so we will see if it works out.

CEF sent out a poll today to see if member libraries who have had Narcan trying need a new kit and if those who haven't had training would like to be trained. They also are asking if there is interest in Active Shooter training