

# Mooers Free Library

## Board of Trustees Meeting

Tuesday, September 15, 2020 @ 5:15 PM

Mooers Free Library, 25 School Street, Mooers NY 12958

*\*Due to Covid-19 all attendees were socially distanced and wore masks during the meeting.*

**Vice-President Jenn McIntyre called the meeting to order at 5:35 p.m. following with the pledge of allegiance. Present were Jenn McIntyre, Gerald LaValley, Art Menard, Patty Gaudreau, and Library Director Jenny Lavigne.**

### **Adoption of Agenda**

Patty Gaudreau made the motion to adopt the agenda. Seconded by Art Menard. Motion passed.

### **Secretary's Report:**

Art Menard made the motion to adopt the report. Seconded by Gerald LaValley. Motion passed.

### **Correspondence**

a. A patron expressed interest in purchasing the Robidou's family tree book from the library. The board feels the book should remain housed in the library as this was the author's intent for the book. Jenny will contact the patron in regards to the board's decision.

b. The donation plaque from Larry and Norma Begor has an engraving error. Art Menard will take care of ordering a new plaque for them.

### **Director's Report**

See attached.

### **Treasurer's Report**

a. Due to some difficulty Treasurer Art Menard is having with his new computer the report was given orally. He will present the complete report at the October meeting.

1. Art reported that as of September 15, 2020 the library's main operating account has a balance of \$11,905.90

2. The construction account balance is \$15,813.23. This includes a deposit made on August 31, 2020 of \$5843.00.

### **Old Business**

a. Mike Menard will install a water softener with 2 filters for \$1614.90. He contacted Patty Gaudreau and reported he is just waiting for the softener to come in. He will contact the library when he is ready to install it.

- b. Sexual Harassment Prevention Training - Jenny Lavigne reminded board members this needs to be completed by the the end of the year.

### **New Business**

- a. Shelving- Discussion was held about purchasing 4 rolling bookcases for the library and 3 end bookcases. This will complete the library with all matching shelving. Gerald LaValley made a motion to purchase 4 rolling carts from Woodworks in Chazy, NY at a cost of \$1075.00 each (total of \$4300.00) and 3 end bookcases with 3 moveable shelves at a cost of \$475.00 each (total of \$1425.00). Total cost of all shelving \$5725.00. Seconded by Art Menard. Motion passed.
- b. Storage shed - at this point we are going to hold off on purchasing a storage shed. We are hoping for a future grant which would cover the cost of an outdoor storage shed.
- c. Resignation of Erin Streiff - Art Menard moved to accept Erin Streiff's resignation with deep regrets. Seconded by Gerald LaValley. Motion passed.

### **Public Discussion**

No community members present

### **Dates of future meetings**

Next meeting is on October 20 @ 5:15 p.m.

### **Adjournment**

Gerald LaValley made the motion to adjourn at 6:20 . Seconded by Art Menard.

Minutes by Patty Gaudreau - secretary

## **Director's Report September 15, 2020**

More testing on Covid-19 on books found that if the books are stacked together the virus can last for 6 days so I am going to quarantine books for a week, I was sort of already doing this since it's easier to reshelv books by days of the week.

Plattsburgh Public Library has done away with late fees for all materials, this means patrons are only charged replacement cost if they lose or damage a book. CEF sent out a poll to see how all the member libraries treat fines which was a mixed bag. Some of the librarians feel that fines shame people from wanting to use the library but at the same time its incentive to return items in a timely manner. Last year we made about \$25 from fines so if we wanted to look at doing away with fines in the future I don't think it would be much of an issue. A few of the libraries that have done away with fines have put a donation box at the circulation desk so people with guilty consciousness can make a donation, they believe this ends up generating more revenue than the actual fines would have.

CEF has received some census funding for libraries that are available to help the public with the census. I told them we were so they sent us a sanitizing station and will be sending us a Chromebook or laptop to set up for the census. The laptop needs to be available for this purpose until September 30<sup>th</sup> and then it is ours to do with as we wish.

CEF has also sent out a survey to see which services matter most to the libraries in the system. With the uncertainty of the Coronavirus and quarantine practices they wanted to know where to focus their attentions to best support the libraries in the system.