



**Moors Free Library  
Board of Trustees Meeting  
Tuesday, August 15, 2023 – 4:00 PM  
Moors Free Library, 25 School Street, Moors, NY 12958**

## **Agenda**

# **M I N U T E S**

1. Call to Order/Roll Call of Members
2. Pledge of Allegiance
3. Adoption of Agenda
4. Secretary's Report – Adoption of Previous Minutes
5. Correspondence
6. Treasurer's Report
7. Director's Report
8. Old Business
  - a. Policies – Continued
  - b. Construction Grant Project
  - c. Art Fundraiser
  - d. Locks/Bookcases
  - e. Other Old Business
9. New Business
  - a. Larry Marnes Painting
  - b. Benches for Gazebo
  - c. PA System
  - d. Volunteer Training
  - e. Other New Business
10. Period for Public Expression (5-Minute Limit)
11. Dates of Future Meetings – TBD
12. Adjournment

## **Mooers Free Library Board of Trustees Meeting**

Tuesday, August 15, 2023 @ 5:15 PM

Mooers Free Library, 25 School Street, Mooers NY 12958

President Tim Gonyo called the meeting to order at 4:00 p.m. following with the pledge of allegiance. Present were Tim Gonyo, Art Menard, Marilyn Willette, Patty Gaudreau, Gerald LaValley, Irving Breyette and co-directors - Norma Menard, and Stacie Brooks.

Excused: Lisa Delong

Absent: Jenn McIntyre

### **Pledge of Allegiance**

### **Adoption of Agenda**

Gerald LaValley made the motion to adopt the agenda. Seconded by Marilyn Willette. Motion passed.

### **Secretary's Report**

Art Menard made the motion to adopt the report. Seconded by Gerald LaValley. Motion passed.

### **Correspondence**

Dan Ladue, author of the book Bold and Courageous will give a presentation at the library on October 18 @ 6:30 pm.

### **Treasurer's Report**

Friends of the Library account will now be managed by the active group Friends of the Library. See attached

### **Director's Report**

See attached

### **Old Business**

- a. Policies - Tabled
- b. Construction Grant Project- Storage shed and Gazebo are here!. Wiring/lighting is completed and shelving built in the shed. Busy month and it all looks great!
- c. Art Fundraiser- Brannoin Sample at Rainbow Banquet Hall is interested in hosting the auction for Linda Gonyo Horne's art collection.
- d. Locks/Bookcases- Door locks are repaired. Grant for revitalization of our children's non-fiction series through the Lake Placid Education Foundation was submitted. Stacie Brooks will be contacting Woodworks for a quote on bookcases.

### **New Business**

- a. Larry Marnes Painting- Chris Trombley attended the meeting and offered to donate a painting of the Mooers railroad station owned by Larry Marnes. Marilyn Willette made the

motion to accept the Larry Marnes painting. Seconded by Gerald LaValley. Motion passed.

- b. Benches for Gazebo - Tim Gonyo will order metal black benches.
- c. PA system- Irving Breyette made the motion to purchase a PA system not to exceed \$500.00. Seconded by Gerald LaValley. Motion passed.
- d. Volunteer Training- The board agreed to have volunteers watch a safety video.

**Public Discussion**

No community members present

**Dates of future meetings**

October 17, 2023 @ 5:15

**Adjournment**

Irving Breyette made the motion to adjourn at 4:55 pm. Seconded by Marilyn Willette.

Minutes by Patty Gaudreau

**MOOERS FREE LIBRARY  
FINANCIAL STATEMENTS  
August 15, 2023**

<b>Public support &amp; Rev.</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>Since Last Mtg</b>	<b>2023 Year to Date</b>	<b>67%</b>
1. Town of Mooers	\$ 15,000.00	\$ 15,000		15,000.00	100%
2. NCCS	\$ 10,750.00	\$ 10,750	\$ -	-	0%
3. Grants	\$ 14,379.94	\$ 5,000	\$ 25.00	21,420.06	428%
4. Gifts and Donations	\$ 501.56	\$ 400	\$ 182.22	367.20	92%
5. Local Library Service Aid (CEFLS)	\$ 1,776.92	\$ 1,200		169.59	14%
6. Copier Usage		\$ 10	\$ -	-	0%
7. Library Charges		\$ 8	\$ -	-	0%
8. Sale of Books	\$ 75.00	\$ 100	\$ -	-	0%
9. Reserve Funds	\$ -	\$ 1,000	\$ -	-	0%
10. Fundraisers	\$ 2,772.86	\$ 2,500	\$ 409.26	559.26	22%
11. Other Income, Reimbursement	\$ 54.16	\$ 30			0%
12. Bank Interest	\$ 2.17	\$ 2	\$ 0.62	2.02	101%
<b>13. Total Revenue</b>	<b>\$ 45,312.61</b>	<b>\$ 36,000</b>	<b>\$ 617.10</b>	<b>37,518.13</b>	<b>104%</b>
<b>Expenses</b>					
	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>Since Last Mtg</b>	<b>2023 Year to Date</b>	<b>67%</b>
14. Librarian's Salary	\$ 19,195.81	\$ 20,300.00	\$ 3,632.66	\$ 14,135.73	70%
15. Payroll Taxes (FICA, etc)	\$ 1,952.86	\$ 1,920.00	\$ 369.56	\$ 1,438.08	75%
16. Substitute Staff	\$ 50.00	\$ 50.00	\$ -		0%
17 Accounting Fees	\$ 745.20	\$ 745.00	\$ 123.12	\$ 492.48	66%
18. Insurance D&O/WorkComp/DBL	\$ 1,935.60	\$ 2,000.00		\$ 1,431.25	72%
19. Book/Media Purchases	\$ 739.67	\$ 2,000.00	\$ 396.31	\$ 597.48	30%
20. Automation Contract	\$ 936.43	\$ 940.00		\$ 983.24	105%
21. ICICILL-ICEPEC License	\$ 70.00	\$ 150.00		\$ 70.00	47%
22 Movie Licensing	\$ 356.00	\$ 360.00	\$ -		0%
23. Postage	\$ -	\$ 250.00		\$ 63.00	25%
24. Equipment/Computers	\$ 4,747.05	\$ 500.00		\$ 1,191.74	238%
25. Fuel	\$ 1,634.94	\$ 1,400.00		\$ 840.43	60%
26. Electricity	\$ 1,051.14	\$ 865.00	\$ 110.16	\$ 511.66	46%
27 Building Repairs	\$ 248.88	\$ 300.00			0%
28. Program Supplies	\$ 2,208.49	\$ 1,000.00	\$ 5,219.05	\$ 6,302.10	630%
29. Miscellaneous	\$ 1,382.69	\$ 100.00			0%
30. Telephone/Internet/Web	\$ 1,688.37	\$ 1,680.00	\$ 200.98	\$ 1,387.37	83%
31. POB Rental	\$ 130.00	\$ 140.00		\$ 146.00	104%
32. Trash/Snow Removal	\$ 60.00	\$ 50.00	\$ -		0%
33. Fund Raising Payout	\$ 900.00	\$ 1,250.00		\$ 329.81	26%
34. Funds set aside for Reserve	\$ -		\$ -	\$ -	
<b>35.Total Expenses</b>	<b>\$ 40,033.13</b>	<b>36,000</b>	<b>\$ 10,051.84</b>	<b>\$ 29,920.37</b>	<b>83%</b>
<b>36. Excess or Deficit</b>	<b>\$ 5,279.48</b>	<b>\$ -</b>	<b>\$ (9,434.74)</b>	<b>\$ 7,597.76</b>	

<b>Checkbook balance as of 8/15/23</b>	\$ 31,268.96
<b>Balance, Construction Acct.</b>	\$ 14,350.75
<b>Total</b>	<b>\$ 45,619.71</b>

## Co-Directors' Report from Stacie Brooks, Lisa DeLong, and Norma Menard

**Programs for Children:** We have had 81 unique participants from 2/11/23 to 8/12/23 for Story Time and Lego Time. The informational meeting for teen volunteers on 7/6/23 had 10 participants. We talked about the program, did a team building exercise, and ate pizza. The teens help run the program that at times has seen better than 35 people! We are planning a recognition party for our youth volunteers this month.

New items for the children's programs were purchased with a grant from the Clinton County Youth Bureau (Office of Children and Family Services) as well as Mooers Friends of the Library. "Center" areas for preschoolers now include items for dramatic play, blocks, art, literacy, puzzles and math/science. Each week we "transform" the room back into a community room, and this has been a much easier task, thanks to the "roll away" shelving that the Friends of the Library purchased.

We met with Nicci Molinski, the new Elementary librarian for Mooers and Rouses Point, to discuss ideas for this upcoming school year.

**Programs for Seniors:** Two Community Conversations were held in connection with our LTC (Libraries Transforming Communities) grant at the Senior Housing - on 7/19 and 8/2, attended by housing residents, housing board members, town supervisor, and library staff/board. With a positive response, the original grant submitted will be confirmed to the American Library Association.

Our Game Club and Memory Cafes through the ADCSI (Alzheimer's Disease Caregiver Support Initiative) are well-attended. Caregivers have also participated in several off-site events. We held three of six Senior Planet summer lectures on health resources with Tim and Stacie.

**Other business:** Thanks to Marilyn for taking the lead to get the Friends of the Library up and running! The group elected their officers and has since held a raffle to purchase an item for the children's program.

The library collection is gradually being weeded, according to item use and condition, and reorganization is ongoing to increase display and functionality of items in our collection. We have not heard back yet on a grant application to improve our juvenile non-fiction section.

The Food Truck on July 17 served 39.      Items currently checked out 99

YTD Library collection items added 219      YTD New cards issued 49

### Upcoming Events

8/17, 8/24	Senior Planet
8/17	Painting Birdhouses (ADCSI)
9/6	Game Club
9/13	Memory Cafe 'Wooden Craft with Wind and Willows'
9/15	Concert at the Gazebo
9/18	Food Truck
10/18	Local Author Dan Ladue

**January to July Attendance Stats:** 2021 - 672; 2022 - 1,345; 2023 - 2,745