



**Moors Free Library
Board of Trustees Meeting
Tuesday, June 20, 2023 – 5:15 PM
Moors Free Library, 25 School Street, Moors, NY 12958**

Agenda

1. Call to Order/Roll Call of Members
2. Pledge of Allegiance
3. Adoption of Agenda
4. Secretary's Report – Adoption of Previous Minutes
5. Correspondence
6. Treasurer's Report
7. Director's Report
8. Old Business
 - a. Policies – Continued
 - a. Confidentiality Policy
 - b. Volunteer Policy
 - b. Construction Grant Project
 - c. Art Fundraiser
 - d. Locks/Bookcases
 - e. Other Old Business
9. New Business
 - a. Meeting Date Change – September to August
 - b. Upcoming Events
 - c. Other New Business
10. Period for Public Expression (5-Minute Limit)
11. Dates of Future Meetings – TBD
12. Adjournment

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Mooers Free Library Board of Trustees Meeting

Wednesday, June 20, 2023 @ 5:15 PM

Mooers Free Library, 25 School Street, Mooers NY 12958

President Tim Gonyo called the meeting to order at 5:15 p.m. following with the pledge of allegiance. Present were Tim Gonyo, Art Menard, Marilyn Willette, Patty Gaudreau, Gerald LaValley, Irving Breyette, and co-directors - Norma Menard, Lisa Delong, and Stacie Brooks. Absent: Jenn McIntyre

Pledge of Allegiance

Adoption of Agenda

Irving Breyette made the motion to adopt the agenda. Seconded by Marilyn Willette. Motion passed.

Secretary's Report

Art Menard made the motion to adopt the report. Seconded by Gerald LaValley. Motion passed.

Correspondence

The library received a letter from Edie Morelock expressing her interest in being a member of Friends of the Library.

Treasurer's Report

See attached.

Director's Report

See attached.

Old Business

- a. Policies - Irving Breyette made the motion to accept the Confidential Policy and Volunteer Policy (references in Volunteer Policy will be changed from 3 to 2). Seconded by Art Menard. Motion passed.
- b. Construction Grant Project- Waiting for town approval for the variance of shed location before cement can be poured for the foundation. The grant project needs to be completed before the end of July.
- c. Art Fundraiser- Tim Gonyo contacted Brannon Sample at Rainbow Banquet Hall and is waiting to hear back from him. We may be interested in having the auction for Linda Gonyo Horne's art collection there.
- d. Locks/Bookcases- Ron Buskey will replace the locks. We are holding off on purchasing bookcases. Stacie Brooks applied for a grant for the revitalization of our children's non-fiction series through the Lake Placid Education Foundation. We are hoping to purchase bookcases with grant monies if approved.

New Business

- a. Meeting Date Change - We are changing our board meeting from September to August.
- b. Upcoming Events - Our library is busy with many scheduled events this summer. All events are posted on our Facebook page as well as in the library.
- c. Other New Business - The board is responsible for evaluating the co-directors and will begin doing so.

Public Discussion

No community members were present.

Dates of future meetings

August 15, 2023, @ 5:15

Adjournment

Irving Breyette made the motion to adjourn at 6:55 pm. Seconded by Marilyn Willette.

Minutes by Patty Gaudreau

**MOOERS FREE LIBRARY
FINANCIAL STATEMENTS
June 20, 2023**

Public support & Rev.	2022 Actual	2023 Budget	Since Last Mtg	2023 Year to Date	50%
1. Town of Mooers	\$ 15,000.00	\$ 15,000		15,000.00	100%
2. NCCS	\$ 10,750.00	\$ 10,750	\$ -	-	0%
3. Grants	\$ 14,379.94	\$ 5,000	\$ 20,000.00	21,395.06	428%
4. Gifts and Donations	\$ 501.56	\$ 400		184.98	46%
5. Local Library Service Aid (CEFLS)	\$ 1,776.92	\$ 1,200	\$ 26.20	169.59	14%
6. Copier Usage		\$ 10	\$ -	-	0%
7. Library Charges		\$ 8	\$ -	-	0%
8. Sale of Books	\$ 75.00	\$ 100	\$ -	-	0%
9. Reserve Funds	\$ -	\$ 1,000	\$ -	-	0%
10. Fundraisers	\$ 2,772.86	\$ 2,500	\$ 150.00		0%
11. Other Income, Reimbursement	\$ 54.16	\$ 30			0%
12. Bank Interest	\$ 2.17	\$ 2	\$ 0.32	1.40	70%
13. Total Revenue	\$ 45,312.61	\$ 36,000	\$ 20,176.52	36,751.03	102%
Expenses					
	2022 Actual	2023 Budget	Since Last Mtg	2023 Year to Date	50%
14. Librarian's Salary	\$ 19,195.81	\$ 20,300.00	\$ 2,019.44	\$ 10,503.07	52%
15. Payroll Taxes (FICA, etc)	\$ 1,952.86	\$ 1,920.00	\$ 205.45	\$ 1,068.52	56%
16. Substitute Staff	\$ 50.00	\$ 50.00	\$ -		0%
17 Accounting Fees	\$ 745.20	\$ 745.00	\$ 61.56	\$ 369.36	50%
18. Insurance D&O/WorkComp/DBL	\$ 1,935.60	\$ 2,000.00		\$ 1,431.25	72%
19. Book/Media Purchases	\$ 739.67	\$ 2,000.00	\$ 32.12	\$ 201.17	10%
20. Automation Contract	\$ 936.43	\$ 940.00		\$ 983.24	105%
21. ICICILL-ICEPEC License	\$ 70.00	\$ 150.00		\$ 70.00	47%
22 Movie Licensing	\$ 356.00	\$ 360.00	\$ -		0%
23. Postage	\$ -	\$ 250.00	\$ 63.00	\$ 63.00	25%
24. Equipment/Computers	\$ 4,747.05	\$ 500.00	\$ 1,034.80	\$ 1,191.74	238%
25. Fuel	\$ 1,634.94	\$ 1,400.00		\$ 840.43	60%
26. Electricity	\$ 1,051.14	\$ 865.00	\$ 78.00	\$ 401.50	46%
27 Building Repairs	\$ 248.88	\$ 300.00			0%
28. Program Supplies	\$ 2,208.49	\$ 1,000.00	\$ 624.57	\$ 1,083.05	108%
29. Miscellaneous	\$ 1,382.69	\$ 100.00			0%
30. Telephone/Internet/Web	\$ 1,688.37	\$ 1,680.00	\$ 195.77	\$ 1,186.39	71%
31. POB Rental	\$ 130.00	\$ 140.00		\$ 146.00	104%
32. Trash/Snow Removal	\$ 60.00	\$ 50.00	\$ -		0%
33. Fund Raising Payout	\$ 900.00	\$ 1,250.00	\$ 329.81	\$ 329.81	26%
34. Funds set aside for Reserve	\$ -		\$ -	\$ -	
35.Total Expenses	\$ 40,033.13	36,000	\$ 4,644.52	\$ 19,868.53	55%
36. Excess or Deficit	\$ 5,279.48	\$ -	\$ 15,532.00	\$ 16,882.50	

Checkbook balance as of 6/14/23	\$ 40,703.60
Balance, Construction Acct.	\$ 14,250.75
Friends of the Library acct.	\$ 956.64
Total	\$ 55,910.99

Co-Directors' Report from Stacie Brooks, Lisa DeLong, and Norma Menard

05/16/23---06/20/23

Programs

Children: Storytime Tuesdays and LEGO Time have seen 42 unique participants since 05/01/23. The Storytime Tuesdays program is implementing a teen volunteer component; we have an informational meeting for interested teens scheduled for 07/06/23. In addition, second grade students from Mooers Elementary (ME) returned on 06/09/23 to hear some stories read aloud. Then Jennifer McIntyre's fifth grade students from ME stopped by on 6/20/23 to learn about the library. Applications were filled out ahead of time and many students received library cards.

Adults: We held a graduation on 6/8/23 for the 10 older adults who completed the 5-week Senior Planet Chrome Essentials course taught by Art and Norma. Our library agreed to host a NYS ConnectALL Digital Equity Focus Group on 6/5/23 which brought in 20 participants for lunch and discussion. Our monthly Memory Cafes, Pop Up Wellness activities, and Game Club, all sponsored by the Alzheimer's Disease Caregiver Support Initiative (ADCSI), are well-attended. The Walking Club meets at 9 AM on those Mondays that do not have a Pop Up Wellness event scheduled. People are now meeting here at the library to carpool to other ADCSI sponsored events, such as The Sound of Music performance at the Strand Center for the Arts and a cooking/nutrition education class at Valcour Boathouse.

All ages: The Library Crawl was held 06/03/23 in partnership with other northern NY and VT libraries. Our small raffle at MFL had 8 winners of gently used books. We joined in the Mooers Town wide Garage sale held 06/10/23 and saw a profit of around \$260. Thanks to all board members and co-directors whose volunteer efforts, given in so many different capacities, helped make the sale possible. Marilyn oversaw a meeting on 06/15/23 for those interested in restarting our Friends of the Library organization. The Food Dudes food truck in our lot on 06/19/23 saw over 120 people stop in to buy supper.

Grants and Sponsorships

We are pleased and humbled to have received a Libraries Transforming Communities (LTC) grant for \$20,000 from the American Library Association (ALA). Norma has attended a series of training webinars and is also doing self-paced online training to prepare for our upcoming LTC Community Conversation scheduled for 07/20/23 at 11 AM (lunch will be provided). A grant for the revitalization of our children's non-fiction section has been submitted to the Lake Placid Education Foundation, but grant winners are not expected to be announced until later in the summer. Support from The Chapel Hill Foundation, the Clinton County Youth Bureau, and ADSCI are all helping to make our programming possible.

Library Statistics

162 items added to the collection since 01/01/23

161 items currently checked out to borrowers as of 06/19/23