

## **Mooers Free Library Board of Trustees Meeting**

Tuesday, June 15, 2021 @ 5:00 PM

Mooers Free Library, 25 School Street, Mooers NY 12958

President Tim Gonyo called the meeting to order at 5:09p.m. following with the pledge of allegiance. Present were Tim Gonyo, Art Menard, Patty Gaudreau, Marilyn Willette, and Library Director Jenny Lavigne. Absent were Gerald LaValley, Jenn McIntyre, and Irving Breyette

### **Adoption of Agenda**

Art Menard made the motion to adopt the agenda. Seconded by Patty Gaudreau. Motion passed.

### **Secretary's Report**

Art Menard made the motion to adopt the report. Seconded by Marilyn Willette. Motion passed.

### **Correspondence**

No correspondence

### **Director's Report**

See Attached

### **Treasurer's Report**

See attached

### **Old Business**

- a. Juneteenth - After a discussion it was agreed to keep the library open this year. Next year following the school schedule the library will close for this holiday.
- b. Porch posts - Patty Gaudreau will contact Sample Lumber to get prices for post prices and present at the July meeting.
- c. Community room- Gatherings are restricted to small community meetings presently
- d. New computer camera - New camera wasn't clear and stopped working. Tim Gonyo contacted the company and Amazon. Purchase will be refunded. Tim ordered a new Logitech camera.
- e. Bookcase- Local libraries are not interested in the remaining bookcase. It was agreed to donate it to Mooers Elementary School.

### **New Business**

- a. High school equivalency (HSE) distance learning program- CVTEC will be hosting this in Champlain and would like our library to be a host for this as well. Tim Gonyo will contact John Iorio Jr., the adult services administrator for CVES and have him organize it with our library director.
- b. Construction grant - Intent to apply for the grant has been submitted. The official grant needs to be submitted by August 28. Items on grant we are asking for are:
  1. Storage shed (wood) 12' x 24' - Approx. \$5840.00
  2. New cement sidewalk to storage shed from existing sidewalk - \$2,685
  3. Crushed Stone for grading-\$500
  4. Gazebo (vinyl) with benches 12' x 16' oval shaped - Approx \$11,987.00

### **Public Discussion**

No community members present

### **Dates of future meetings**

July 20, 2021 @ 5:00 p.m.

## Adjournment

Art Menard made the motion to adjourn at 6:07. Seconded by Marilyn Willette.

Minutes by Patty Gaudreau - secretary



**Mooers Free Library  
Financial Statements  
June 15, 2021**

<b>Public support &amp; Rev.</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>Since Last Mtg</b>	<b>2021 Year to Date</b>	<b>50%</b>
1. Town of Mooers	\$ 15,000.00	\$ 15,000		15,000.00	100%
2. NCCS	\$ 10,500.00	\$ 10,500			0%
3. Gifts and Donations	\$ 1,980.53	\$ 800	\$ 437.02	518.87	65%
4. Local Library Service	\$ 995.17	\$ 1,110			0%
5. Copier Usage		\$ 15			0%
6. Library Charges		\$ 15			0%
7. Sale of Books		\$ 59			0%
8. Fundraisers	\$ -	\$ 500			0%
8a. Other Income, Reimbursement					
9. Bank Interest	\$ 1.65	\$ 1	\$ 0.21	0.92	92%
10. Total Revenue	\$ 28,477.35	\$ 28,000	\$ 437.23	15,519.79	55%

<b>Expenses</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>Since Last Mtg</b>	<b>2021 Year to Date</b>	<b>50%</b>
11. Librarian's Salary	\$ 16,900.00	\$ 17,550.00	\$ 2,694.13	\$ 8,094.13	46%
12. Payroll Taxes (FICA, etc)	\$ 1,292.98	\$ 1,343.00	\$ 274.09	\$ 785.69	38%
13. Substitute Staff	\$ -	\$ 100.00			0%
14 Accounting Fees	\$ 660.96	\$ 540.00	\$ 97.20	\$ 291.60	54%
15. Book Purchases	\$ 70.00	\$ 1,000.00			0%
16. Automation Contract	\$ 919.37	\$ 900.00	\$ 891.83	\$ 891.83	99%
17. ICICILL-ICEPEC License		\$ 150.00		\$ 70.00	47%
18 Movie Licensing	\$ -	\$ 100.00			0%
19. Postage		\$ 10.00			0%
20 Serial Purchases					
21. Equipment/Computers	\$ 669.99	\$ 300.00			0%
22. Fuel	\$ 1,431.79	\$ 1,600.00	\$ 547.16	\$ 861.43	54%
23. Electricity	\$ 715.73	\$ 750.00	\$ 114.95	\$ 310.94	41%
24 Building Repairs		\$ 232.00			
25. Program Supplies, Misc.	\$ 125.81	\$ 700.00	\$ 44.00	\$ 56.60	8%
26. Telephone/Internet/Web	\$ 362.15	\$ 400.00	\$ 59.98	\$ 413.21	103%
27. POB Rental	\$ 120.00	\$ 125.00		\$ 122.00	98%
28. Insurance D&O/WorkComp/DB	\$ 1,861.27	\$ 1,900.00	\$ 390.00	\$ 390.00	21%
29. Trash Removal	\$ 150.00	\$ 300.00	\$ 60.00	\$ 210.00	70%
29a. Snow Removal					
30. Funds set aside for Reserve					
31. Total Expenses	\$ 25,280.05	28,000	\$ 5,173.34	\$ 12,497.43	45%
32. Excess or Deficit	\$ 3,197.30	\$ -	\$ (4,736.11)	\$ 3,022.36	

Checkbook balance as of 6/14/21	\$ 20,226.59
Balance, Construction Acct.	\$ 8,573.47
Friends of the Library acct.	\$ 956.64
<b>Total</b>	<b>29,756.70</b>



## Director's Report June 15, 2021

I completed the ALA Training course provided by CEFLS that I mentioned at the last meeting

I submitted our intent to apply for the construction grant and haven't received any feedback yet but the online portal for the actual application should be opening soon. Our deadline for the state will be August 28<sup>th</sup>.

We received our Fort Ticonderoga discount pass for this year, it provides 10% off general admission for 4 people (they didn't provide them last year due to the covid shutdown)

Some guys came with chainsaws and started chopping up the fallen tree in the back. I have no idea if they are coming back to take the rest away.

Making Music with River JackZ is June 30<sup>th</sup> at 3:30pm CEFLS has provided a spin drum craft to hand out to attendees. If I make copies of the flyer can they be handed out at school?

We are instrumental is still collecting instruments and we are still a drop off point, though no one has donated to us yet.

CEFLS used some of their CARES Act Grant to add roughly \$12,000 worth of eBooks to the systems overdrive collection

We paid for the movie licensing so I am going to try and show 3 movies this summer that fit the summer reading thing of Tales and Tails.

I have a schedule of events for summer reading which you should have in your stack of papers. I also have some reading bingo cards at the desk that Juliet at CEFLS created for member libraries. I have one for children and one for teens. I'll have them submit them for entry into a prize drawing.

... still isn't the greatest but my last video got 115