

**Mooers Free Library Meeting
Board of Trustees Monthly meeting
Tuesday, March 17, 2020**

In Attendance through conference call: Tim, Jenny, Jen, Art, Irvin, Erin, Patty

Call meeting to order: 5:28

Meeting's Agenda

Adoption of agenda-Motion made by Art, seconded by Irvin.
Motion carried.

February Minutes

Adoption of minutes-Motion made by Art, seconded by Jennifer.
Motion carried.

Correspondence-

See attached Director's report

--Bill from Sanitation-\$90.00 . This will make a \$60.00 difference to the budgeted garbage of \$300. This was approved by the board.

February Treasurer's Report

See Attached report

Personal Actions Report

Jenny will continue to work until she is told otherwise. She will be paid regardless of any changes made to the regular budget.

Director's Report

See attached Director's report

Old Business

1. Water testing-This is on hold due to the Coronavirus.
2. Furniture sale-\$325.00 was made

New Business

1. Tim thanked the board for their understanding and willingness to have the meeting over a conference call.
2. Jenny will be at the library if needed.
3. Community Service Hours-Jenny will call in reference to having individual coming in.
4. Donated Shelves-Board turned this down

Date of future meeting

April 21, 2020 conference call. Jenny will set this up as a conference call.

Adjournment

Motion to adjourn 6:12.

**Mooers Free Library
Financial Statements
March 17, 2020**

Public support & Rev.	2019 Actual	2020 Budget	Since Last Mtg	2020 Year to Date	25%
1. Town of Mooers	\$ 15,000.00	\$ 15,000	\$ 15,000.00	15,000.00	100%
2. NCCS	\$ 10,000.00	\$ 10,000			0%
3. Gifts and Donations	\$ 800.00	\$ 2,000		100.00	5%
4. Local Library Service	\$ 1,619.00	\$ 1,749			0%
5. Copier Usage		\$ 100	\$ 6.20	10.00	10%
6. Library Charges	\$ 182.80	\$ 50	\$ 0.50	3.35	7%
7. Sale of Books		\$ 100	\$ 3.50	3.50	4%
8. Fundraisers	\$ -	\$ 2,000	\$ 200.00	200.00	10%
8a. Other Income, Reimbursement	\$ 64.28				
9. Bank Interest	\$ 1.53	\$ 1	\$ 0.11	0.23	23%
10. Total Revenue	\$ 27,667.61	\$ 31,000	\$ 15,210.31	15,317.08	49%

Expenses	2019 Actual	2020 Budget	Since Last Mtg	2020 Year to Date	25%
11. Librarian's Salary	\$ 14,336.62	\$ 16,900.00	\$ 1,104.29	\$ 2,760.72	16%
12. Payroll Taxes (FICA, etc)	\$ 4,132.47	\$ 4,475.00	\$ 308.36	\$ 770.91	17%
13. Substitute Staff	\$ -	\$ 300.00			0%
14 Accounting Fees	\$ 607.92	\$ 665.00	\$ 55.08	\$ 165.24	25%
15. Book Purchases		\$ 1,000.00		\$ 70.00	7%
16. Automation Contract	\$ 808.92	\$ 825.00			0%
17. ICICILL-ICEPEC License	\$ 140.00	\$ 150.00			0%
18 Movie Licensing	\$ 20.00	\$ 150.00			0%
19. Postage		\$ 25.00			0%
20 Serial Purchases					
21. Equipment/Computers	\$ 46.00	\$ 150.00			
22. Fuel	\$ 1,098.96	\$ 1,800.00		\$ 651.86	36%
23. Electricity	\$ 889.37	\$ 1,000.00	\$ 65.57	\$ 129.30	13%
24 Building Repairs		\$ 250.00			
25. Program Supplies, Misc.	\$ 374.74	\$ 750.00	\$ 8.64	\$ 8.64	1%
26. Telephone/Internet/Web	\$ 623.55	\$ 335.00	\$ 70.79	\$ 130.85	39%
27. POB Rental	\$ 120.00	\$ 125.00	\$ 120.00	\$ 120.00	96%
28, Insurance D&O/WorkComp/DB	\$ 1,962.29	\$ 1,800.00			0%
29, Trash Removal	\$ 280.00	\$ 300.00			0%
29a. Snow Removal					
30. Funds set aside for Reserve					
31. Total Expenses	\$ 25,440.84	31,000	\$ 1,732.73	\$ 4,807.52	16%
32. Excess or Deficit	\$ 2,226.77	\$ -	\$ 13,477.58	\$ 10,509.56	

Check balance as of 3/17	\$ 24,508.28
Balance, Construction Acct.	\$ 10,086.48
Friends of the Library acct.	\$ 956.64
Total	35,551.40

Correspondence

We received a thank you card from the Elizabethtown Library for the kids rocking chair we gave to them.

We also received a shout out on Facebook from the Champlain Library for the 3 vinyl chairs.

The Water testing results came in from the library so we will need to discuss at some point what action we want to take to deal with the sulfur smell.

15 libraries have closed to the public and CEFLS is keeping track of closures and whether or not patrons can access the Wi-Fi from outside the building.

Director's Report March 17, 2020

NYSEG Bill review session at the library had 4 adults in attendance.

The Leap Day Indoor Garage Sale went well we had roughly 54 people come through on that day. I did my best to keep a tally going but may have missed some people. (about 9 kids)

CEFLS was going to do a summer reading workshop but unfortunately had to cancel it due to the recommendation to keep gatherings under 10 people.

The NNLM is providing human genetics film kits to 250 public libraries across the United States. So, I filled out the form to request one. The kits are designed to promote health literacy in your community with four films, discussion guides, and customizable marketing materials. If chosen will receive the kit by April 30th and must have 1 film showing in 2020.

I cancelled the Horton Hears a Who story time and will try and find a way to make a video reading the story to post online.