

Mooers Free Library

Board of Trustees Meeting

Monday, February 10, 2020 @ 5:15 PM

Mooers Free Library, 25 School Street, Mooers NY 12958

President Tim Gonyo called the meeting to order at 5:15 p.m. following with the pledge of allegiance. Present were Tim Gonyo, Jenn McIntyre, Art Menard, Patty Gaudreau, Gerald LaValley, and Library Director Jenny Lavigne.

Adoption of Agenda

Art Menard made the motion to adopt the agenda. Seconded by Gerald LaValley.

Secretary's Report:

Jenn McIntyre made the motion to accept the report. Seconded by Art Menard.

Correspondence

***See Director's report below ---Jenny will attach

Director's Report

See attached.

Treasurer's Report

See attached

Old Business

a. Old library furniture - Jenny sent out emails to local libraries. Ellenburg Center Reading room expressed an interest in shelving and some chairs. Jenny is waiting for confirmation.

New Business

- a. Indoor garage sale/mini open house - February 29 from 9:00-1:00. It was agreed to post the sale as a mini open house as well, so community members could see our new library furnishings! Board members will bring baked goods for the sale and Art is going to speak with Friends of the Library concerning the sale. We will meet Friday, February 28 around 3:00 to set up for the sale.

Public Discussion

No community members present

Dates of future meetings

Next meeting is on March 17 @ 5:15 p.m.

Adjournment

Motion to adjourn at 6:10 by Patty Gaudreau. Seconded by Jenn McIntyre .

Minutes by Patty Gaudreau - secretary

**Mooers Free Library
Financial Statements
February 10, 2020**

Public support & Rev.	2019 Actual	2020 Budget	Since Last Mtg	2020 Year to Date	17%
1. Town of Mooers	\$ 15,000.00	\$ 15,000			0%
2. NCCS	\$ 10,000.00	\$ 10,000			0%
3. Gifts and Donations	\$ 800.00	\$ 2,000	\$ 100.00	100.00	5%
4. Local Library Service	\$ 1,619.00	\$ 1,749			0%
5. Copier Usage		\$ 100		3.80	4%
6. Library Charges	\$ 182.80	\$ 50		2.85	6%
7. Sale of Books		\$ 100			0%
8. Fundraisers	\$ -	\$ 2,000			0%
8a. Other Income, Reimbursement	\$ 64.28				
9. Bank Interest	\$ 1.53	\$ 1		0.12	12%
10. Total Revenue	\$ 27,667.61	\$ 31,000	\$ 100.00	106.77	0%

Expenses	2019 Actual	2020 Budget	Since Last Mtg	2020 Year to Date	17%
11. Librarian's Salary	\$ 14,336.62	\$ 16,900.00	\$ 1,104.29	\$ 1,656.43	10%
12. Payroll Taxes (FICA, etc)	\$ 4,132.47	\$ 4,475.00	\$ 308.36	\$ 462.55	10%
13. Substitute Staff	\$ -	\$ 300.00			0%
14 Accounting Fees	\$ 607.92	\$ 665.00	\$ 55.08	\$ 110.16	17%
15. Book Purchases		\$ 1,000.00		\$ 70.00	7%
16. Automation Contract	\$ 808.92	\$ 825.00			0%
17. ICICILL-ICEPEC License	\$ 140.00	\$ 150.00			0%
18 Movie Licensing	\$ 20.00	\$ 150.00			0%
19. Postage		\$ 25.00			0%
20 Serial Purchases					
21. Equipment/Computers	\$ 46.00	\$ 150.00			
22. Fuel	\$ 1,098.96	\$ 1,800.00	\$ 651.86	\$ 651.86	36%
23. Electricity	\$ 889.37	\$ 1,000.00	\$ 63.73	\$ 63.73	6%
24 Building Repairs		\$ 250.00			
25. Program Supplies, Misc.	\$ 374.74	\$ 750.00			0%
26. Telephone/Internet/Web	\$ 623.55	\$ 335.00	\$ 28.80	\$ 60.06	18%
27. POB Rental	\$ 120.00	\$ 125.00			0%
28. Insurance D&O/WorkComp/DB	\$ 1,962.29	\$ 1,800.00			0%
29. Trash Removal	\$ 280.00	\$ 300.00			0%
29a. Snow Removal					
30. Funds set aside for Reserve					
31.Total Expenses	\$ 25,440.84	31,000	\$ 2,212.12	\$ 3,074.79	10%
32. Excess or Deficit	\$ 2,226.77	\$ -	\$ (2,112.12)	\$ (2,968.02)	

Check balance as of 2/10/20	\$ 11,032.26
Balance, Construction Acct.	\$ 9,839.98
Friends of the Library acct.	\$ 956.64
Total	21,828.88

Correspondence

Cuomo has presented his proposed budget for 2020-2021. He plans to cut \$4M from library aid and \$20M from library construction aid. NYLA has put out word that February 25th is library advocacy day and are going to Albany to be heard.

CEFLS is looking to update its collection development policy and is looking for feedback on what kinds of materials we'd like them to have/offer.

CEFLS is looking to create a pilot program for a substitution pool. Libraries would be able to request a sub through CEFLS, there would be a set dollar amount per hour that the library would need to reimburse to CEFLS. They'd have 3 to 4 people initially in the pool that would be part time employees of CEFLS. The potential amount suggested was \$30/hour but some libraries felt that was too expensive. They'd like our input.

The idea of placing Lions Eyeglass collection boxes for eyeglass and hearing aid collection was also mentioned. They in turn would be donated.

Tobacco Free Property signs are in. They need to be put up at perimeter of property or by each door.

Betsy Brooks (Head of Technical Service and Automation at CEFLS) is retiring soon.

Director's Report February 10, 2020

Construction Grant is ready to be sent out.

Libraries transform communities I got filled out and submitted for a Community Garden we will find out if we are getting it or not April 15th.

Generous Acts Grant I also got filled out and submitted will find out in late March.

The Annual Report is due to CEFLS Feb. 21st I have completed most of this just financial stuff left.

A new question on the report this year is Trustee Education, the Sexual Harassment Prevention training counts for this so I was able to put yes for all of you.

I was contact to use the community room for NYSEG bill review session. Essentially, people are seeing changes to their bills and this session is for anyone who might have questions. It will be this Saturday (2/15) at 10am.

Bricks need to be dropped off to the Mooers Town Secretary. We have 3 orders that need to be completed.

There is going to be a Summer Reading Program info session in March at CEFLS which I will try and attend.