

Mooers Free Library

Board of Trustees Meeting

Tuesday, January 21, 2020 @ 5:15 PM

Mooers Free Library, 25 School Street, Mooers NY 12958

President Tim Gonyo called the meeting to order at 5:16 p.m. following with the pledge of allegiance. Present were Tim Gonyo, Jenn McIntyre, Art Menard, Patty Gaudreau, Erin Streiff, Gerald LaValley, Irving Breyette, and Library Director Jenny Lavigne.

Adoption of Agenda

Erin Streiff made the motion to adopt the agenda. Seconded by Jenn McIntyre.

Secretary's Report:

Erin Streiff made the motion to accept the report. Seconded by Jenn McIntyre.

Correspondence

*Library received a check for \$100 from Solar Farm

Director's Report

See attached.

Treasurer's Report

See attached

Old Business

a. Jenny and Art are in the process of filling out and finalizing paperwork for our grant.

New Business

- a. Library Transform Communities Engagement Grant is due February 3. We will brainstorm ideas and suggestions for this grant at our next meeting.
- b. Generous Act Grant - another grant we are looking at..maximum amount awarded is \$20,000. Again, we need to brainstorm ideas for this. Tim is going to work with Jenny on generating ideas.
- c. Cleaning out the community room - Jenny will offer items to local libraries and see what goes. It was agreed to have an indoor sale on February 29 and have Friends of the Library assist with this.
- d. Tim suggested we think about what we would like to do for our next grant and bring those ideas to the next meeting.
- e. Test water at the library - Erin and Tim will pursue getting this done.

- f. Tim and Jenny suggested using our technology money to possibly purchase a kindle(s) and/or ipad(s)

Public Discussion

No community members present

Dates of future meetings

Next meeting is on February 10 @ 5:15 p.m.

Adjournment

Motion to adjourn at 6:34 by Irving Breyette. Seconded by Patty Gaudreau .

Minutes by Patty Gaudreau - secretary

**Moors Free Library
Financial Statements
January 21, 2020**

Public support & Rev.	2019 Actual	2020 Budget	Since Last Mtg	2020 Year to Date	8%
1. Town of Moors	\$ 15,000.00	\$ 15,000			0%
2. NCCS	\$ 10,000.00	\$ 10,000			0%
3. Gifts and Donations	\$ 800.00	\$ 2,000			0%
4. Local Library Service	\$ 1,619.00	\$ 1,749			0%
5. Copier Usage		\$ 100			0%
6. Library Charges		\$ 50			0%
7. Sale of Books		\$ 100			0%
8. Fundraisers	\$ -	\$ 2,000			0%
8a. Other Income, Reimbursement	\$ 64.28				
9. Bank Interest	\$ 1.53	\$ 1		0.12	12%
10. Total Revenue	\$ 27,484.81	\$ 31,000	\$ -	0.12	0%

Expenses	2019 Actual	2020 Budget	Since Last Mtg	2020 Year to Date	8%
11. Librarian's Salary	\$ 14,336.62	\$ 16,900.00		\$ 552.14	3%
12. Payroll Taxes (FICA, etc)	\$ 4,132.47	\$ 4,475.00		\$ 154.19	3%
13. Substitute Staff	\$ -	\$ 300.00			0%
14 Accounting Fees	\$ 607.92	\$ 665.00		\$ 55.08	8%
15. Book Purchases		\$ 1,000.00		\$ 70.00	7%
16. Automation Contract	\$ 808.92	\$ 825.00			0%
17. ICICILL-ICEPEC License	\$ 140.00	\$ 150.00			0%
18 Movie Licensing	\$ 20.00	\$ 150.00			0%
19. Postage		\$ 25.00			0%
20 Serial Purchases					
21. Equipment/Computers	\$ 46.00	\$ 150.00			
22. Fuel	\$ 1,098.96	\$ 1,800.00			0%
23. Electricity	\$ 889.37	\$ 1,000.00			0%
24 Building Repairs		\$ 250.00			
25. Program Supplies, Misc.	\$ 374.74	\$ 750.00			0%
26. Telephone/Internet/Web	\$ 623.55	\$ 335.00		\$ 31.26	9%
27. POB Rental	\$ 120.00	\$ 125.00			0%
28. Insurance D&O/WorkComp/DB	\$ 1,962.29	\$ 1,800.00			0%
29. Trash Removal	\$ 280.00	\$ 300.00			0%
29a. Snow Removal					
30. Funds set aside for Reserve					
31. Total Expenses	\$ 25,440.84	31,000	\$ -	\$ 862.67	3%
32. Excess or Deficit	\$ 2,043.97	\$ -	\$ -	\$ (862.55)	

Checkbook balance as of 1/21/20	\$ 13,144.38
Balance, Construction Acct.	\$ 9,839.98
Friends of the Library acct.	\$ 956.64
Total	23,941.00

Director's report January 21, 2020 (December 2019-January 2020)

Programs:

Paper beads workshop had 2 adults and 2 teens show up. They thought it was a cool idea so I might try running this program again at some point.

Dr. Seuss Story Time this was my 2nd attempt at running this and no one showed again so I probably won't try it again.

My Holiday Story Time had a great turnout 6 adults and 6 kids. I read Gingerbread Friends and had a gingerbread ornament craft.

Shelving

So all the shelves are set up and I've moved most of the books. At some point we will need more shelves but I think the setup is good for now. I've offered the metal shelves to the libraries in the system but have had no takers so we'll need to figure out what to do with them and the other furniture.

I have a community server so if there are any special projects you want done let me know.

Other news

I attended a Census Training on Wednesday. It was a full day and just went over how to help patrons fill out the census since this year it is going to be predominantly online.

Last meeting, I mentioned Macmillan's policy change on eBooks and some discussion has taken place about a possible system boycott of Macmillan.

We sent \$20 to CEFLS for the renewal of the RBD digital subscription. They figured out what each branch should pay based on use. Also our Due North subscription has gone down from \$140 to \$70.

We've been asked to leave salt/sand for deliver drivers or to make sure walkways are cleared up before they arrive.

I have started working on the Annual Report