

## **Mooers Free Library Board of Trustees Meeting**

Tuesday, January 19, 2021 @ 5:00 PM

Mooers Free Library, 5 School Street, Mooers NY 12958

*\*Due to Covid-19 members met remotely via Zoom*

**President Tim Gonyo called the meeting to order at 5:13 p.m. following with the pledge of allegiance. Present were Tim Gonyo, Art Menard, Patty Gaudreau, Irving Breyette, Marilyn Willette, and Library Director Jenny Lavigne. Absent: Gerald LaValley, Jenn McIntyre**

### **Adoption of Agenda**

Irving Breyette made the motion to adopt the agenda. Seconded by Art Menard. Motion passed.

### **Secretary's Report:**

Art Menard made the motion to adopt the report. Seconded by Irving Breyette. Motion passed.

### **Correspondence**

Correspondence is included in the Director's report

### **Director's Report**

See attached

### **Treasurer's Report**

See attached

### **Old Business**

- a. Shelving - Woodworks of Chazy contacted Patty Gaudreau and reported shelves are close to being completed.
- b. Community room - All large metal shelving has been picked up. Library Director, Jenny Lavigne will contact local libraries to see if there is any interest in two small metal book racks. These were moved from the library to give space for new bookcases.

### **New Business**

- a. Tim Gonyo suggested that the library offer assistance to people needing help registering for the Covid vaccine online. After some discussion it was agreed to post this service on our facebook page and Jenny Lavigne will assist those requesting help.
- b. The trustees were most pleased to welcome new board member, Marilyn Willette to her first meeting.

### **Public Discussion**

No community members present

### **Dates of future meetings**

March 16 @ 5:00 p.m.

### **Adjournment**

Patty Gaudreau made the motion to adjourn at 5:48 . Seconded by Irving Breyette.

Minutes by Patty Gaudreau - secretary

**Mooers Free Library  
Financial Statements  
January 19,2021**

<b>Public support &amp; Rev.</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>Since Last Mtg</b>	<b>2021 Year to Date</b>	<b>8%</b>
1. Town of Mooers	\$ 15,000.00	\$ 15,000			0%
2. NCCS	\$ 10,500.00	\$ 10,500			0%
3. Gifts and Donations	\$ 1,980.53	\$ 800			0%
4. Local Library Service	\$ 995.17	\$ 1,110			0%
5. Copier Usage		\$ 15			0%
6. Library Charges		\$ 15			0%
7. Sale of Books		\$ 59			0%
8. Fundraisers	\$ -	\$ 500			0%
8a. Other Income, Reimbursement					
9. Bank Interest	\$ 1.65	\$ 1		0.15	15%
<b>10. Total Revenue</b>	<b>\$ 28,477.35</b>	<b>\$ 28,000</b>	<b>\$ -</b>	<b>0.15</b>	<b>0%</b>

<b>Expenses</b>	<b>2020 Actual</b>	<b>2021 Budget</b>	<b>Since Last Mtg</b>	<b>2021 Year to Date</b>	<b>8%</b>
11. Librarian's Salary	\$ 16,900.00	\$ 17,550.00		\$ 675.00	4%
12. Payroll Taxes (FICA, etc)	\$ 1,292.98	\$ 1,343.00		\$ 51.65	4%
13. Substitute Staff	\$ -	\$ 100.00			0%
14 Accounting Fees	\$ 660.96	\$ 540.00		\$ 48.60	9%
15. Book Purchases	\$ 70.00	\$ 1,000.00			0%
16. Automation Contract	\$ 919.37	\$ 900.00			0%
17. ICICILL-ICEPEC License		\$ 150.00			0%
18 Movie Licensing	\$ -	\$ 100.00			0%
19. Postage		\$ 10.00			0%
20 Serial Purchases					
21. Equipment/Computers	\$ 669.99	\$ 300.00			0%
22. Fuel	\$ 1,431.79	\$ 1,600.00			0%
23. Electricity	\$ 715.73	\$ 750.00			0%
24 Building Repairs		\$ 232.00			
25. Program Supplies, Misc.	\$ 125.81	\$ 700.00		\$ 12.60	2%
26. Telephone/Internet/Web	\$ 362.15	\$ 400.00		\$ 30.08	8%
27. POB Rental	\$ 120.00	\$ 125.00			0%
28, Insurance D&O/WorkComp/DB	\$ 1,861.27	\$ 1,900.00			0%
29, Trash Removal	\$ 150.00	\$ 300.00			0%
29a. Snow Removal					
30. Funds set aside for Reserve					
<b>31.Total Expenses</b>	<b>\$ 25,280.05</b>	<b>28,000</b>	<b>\$ -</b>	<b>\$ 817.93</b>	<b>3%</b>
<b>32. Excess or Deficit</b>	<b>\$ 3,197.30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (817.78)</b>	

Checkbook balance as of 1/15/21	\$ 16,406.77
Balance, Construction Acct.	\$ 12,773.47
Friends of the Library acct.	\$ 956.64
<b>Total</b>	<b>30,136.88</b>



## Director's Report December 2020-Janurary 2021

I applied for a 4h stem kit: Mars base camp selected number of kits given to libraries on 1<sup>st</sup> come 1<sup>st</sup> serve bases and I managed to get 1. So, when we can do in person programming again this would be an excellent STEM option.

We were also selected to receive an *All of Us* Human Genetics Film Kit from Network of the National Library of Medicine, it came with 4 different movies that can be used for programs.

Story times continue to do well on our Facebook page

We had a decent turnout for the zoom webinar theatre and the pandemic

The disguise a gingerbread activity I did had 4 participants I think it would've been more if we didn't close for that week due to my uncertain COVID contact.

We received a Christmas donation from the Sears for \$100 and also received a \$50 donation from Robert Gonyo and a \$1,000 donation from the Lannings.

We are still having library system meetings once a week and are waiting to hear back on grant funding but it looks like we will be merging with the 2 other library systems. At the last meeting they had someone from with symphony screenshare and walk us through some of the work flows so we could get a feel for the changes that will be in store for us.

I'm attending a special meeting this week to go over the annual report and new questions that are being added due to the pandemic. The portal for the annual report should be open soon and I will get started as soon as we are giving access.

We were also invited to partner the Network of the National Library of Medicine (NNLM) to offer the virtual health program **NNLM Reading Club Presents Amy Byer Shainman, author of *Resurrection Lily: The BRCA Gene, Hereditary Cancer & Lifesaving Whispers from the Grandmother I Never Knew: A Memoir*** on March 11, 3:00p.m. All we need to do is promote the event and cross-post the live stream on our Facebook page which they will send instructions for, then all I need to do is monitor our facebook chat for any questions that may come through and pass them on to the presenters.