

**Mooers Free Library
Board of Trustees Meeting
Tuesday, August 23rd, 2016 – 5:15 PM
Mooers Free Library, 2430 Route 11, Mooers, NY 12958**

Agenda

1. Call to Order/Roll Call of Members
2. Pledge of Allegiance
3. Adoption of Agenda
4. Secretary's Report – Adoption of Previous Minutes
5. Correspondence
6. Personnel Actions Report
7. Treasurer's Report
8. Director's Report/Committee Reports
9. Old Business
 - a. Building Progress
 - b. Sale of Current Building
 - c. Bricks Fundraiser
 - d. Logo Contest
 - e. Friends of the Library Group
 - f. Programs
 - g. Trash Collection
 - h. Book Fines
 - i. Adding Board Members
 - j. Other Old Business
10. New Business
 - a. Hornet's Nest
 - b. Mowing
 - c. Wild Center Passes
 - d. Other New Business
11. Period for Public Expression (5 Minute Limit)
12. Dates of Future Meetings
13. Adjournment

**Mooers Free Library
Board of Trustees Meeting
Tuesday August 23d, 2016
Mooers Free Library, 2430 Route 11, Mooers, NY 12958**

The meeting was called to order at 5:15 P.M. The Pledge of Allegiance was said. Board members present were President, Tim Gonyo, Vice President, Patricia Gaudreau, Treasurer, Arthur Menard, Secretary, Joyce Roberts and Library Director Tracey Ducharme. Mary Myatt was absent.

Adoption of Agenda

Patricia Gaudreau made the motion to adopt the agenda and Art Menard seconded. Motion passed.

Secretary's Report

Art Menard made the motion to accept the secretary's report. Patricia Gaudreau seconded. Motion passed.

Correspondence

There was no correspondence.

Personnel Actions Report

There was no report.

Treasurer's Report

MAIN OPERATING ACCOUNT

Balance brought forward:	\$5,504.69
Deposits:	\$1,262.92
Interest:	\$0.04
Total Deposits:	\$1,262.96

Withdrawals:

Check # 2010	7/22/16	Summer Program	\$34.37
Check # 2011	7/22/16	Supplies	\$34.93
Check # 2012	7/28/16	Adirondack Trash	\$24.50
Check # 2013	8/02/16	NYSEG	\$41.13

Check # 2014	8/05/16	CTC	\$29.84
Check # 2015	8/10/16	Summer Program	\$101.86
Eft	GUSTO Payroll	7/19 and 8/2/16 (total)	\$1,008.76
Eft	GUSTO (fee)	8/01/16	\$35.00
Eft	GUSTO Payroll	8/16/16	\$560.56
Check # 2016	8/18/16	CEFLS Workshop Registration	\$155.00

Total Withdrawals: \$2,025.95

Ending Balance: \$4,741.70

Construction Account: Previous Balance \$18,493.53 (unchanged)

Friends of the Library Account: \$667.83

Added \$1.00 on 8/18/16 to show activity

Director's Report

Reading Program. Twelve children collectively did 10,000 pages of reading. Tracey bought each of them age appropriate gifts but did not use all of the \$200.00 and would like to roll the remaining \$65.00 into the Christmas fund.

Old Business

a. Building Progress

Wiring, insulation and sheetrock is done.

b. Sale of Current Building

Bids are due by September 10, 2016 and we should know about the sale by September 13th, 2016.

c. Bricks Fundraiser

We want to have mailings out by September 1, 2016. Information on brick sizes and cost will be included. Art Menard moved that we authorize up to \$600.00 for the general mailings for the brick project and Joyce Roberts seconded this motion. Motion passed.

d. Logo Contest

This will conclude on September 1, 2016.

E. Friends of the Library

No report.

f. Programs

A program with the blind dog, Pepper, with Suzanne Moore, will be held on Saturday. The nutrition program last week went well. After school starts Tracey Ducharme would like to start a career day with businesses, military, teachers and other career groups speaking to our school children.

g. Trash Collection

KT Trash & Light Hauling will pick up every week for \$26.00 a month. Art Menard made a motion to do business with them beginning September 1, 2016 and this was seconded by Patricia Gaudreau. Motion passed.

h. Book Fines

CEFLS rules for book fines are 10 cents a day for each day the library is open. Five dollar max for books returned and if not returned, then the cost of the book is determined by CEFLS. It is five dollars for movies not returned. Tracey wants to have one or two weeks of amnesty starting September 1st. Pat Gaudreau made the motion to go back to CEFLS rules for book fines. Art Menard seconded the motion. Motion passed.

i. Adding Board members

Tracey Ducharme gave the names of Edie Morelock and Nicole Rabideau as possible new members.

j. Other Old Business

There was none.

New Business

a. Hornets nest.

Already taken care of.

b. Mowing

Art Menard is mowing

c. Wild Center Passes

There are none here. These passes have bar codes and Julie from CEFLS is working on resolving this issue. We do have one pass for the Echo Center.

d. Other New Business

Tracey would like a debit card for library purchases. Joyce Roberts made a motion to get one for her. Seconded by Pat Gaudreau. Motion passed.

Backpacks are available to children at the library courtesy of Woodmen.

There are a number of old outdated computers downstairs in the library. There was discussion of where to recycle them. They will be properly disposed of.

Patricia Gaudreau showed slides of the Chateaugay Library taken when she and Joyce Roberts visited. Ideas were shared and there was much discussion on the layout, book shelves, and flooring. One fund raiser that was done at Chateaugay was to contact Chateaugay School Alumni requesting donations and that was met with great success. Patricia

Gaudreau said that she would consider doing the same for the Mooers library by contacting the Mooers School Alumni.

The wooden book shelves in the Chateaugay Library were made by prisoners in Vermont. Since there was a record of the dimensions of the shelves more could always be ordered if needed.

The Chateaugay Director also suggested that we put in an inside wall book drop.

There was further discussion on the needs and our vision of the new library.

Motion to adjourn made by Art Menard. Seconded by Joyce Roberts.
Meeting adjourned at 7:01 p.m.

Dates of Future Meetings

The September meeting is changed to Thursday, September 22nd @ 5:15p.m.

The October meeting is on Wednesday, October 19th @ 5:15 p.m.

Minutes submitted by Joyce Roberts, Secretary