

**Mooers Free Library
Board of Trustees Meeting
Wednesday, July 21nd, 2016 – 5:15 PM
Mooers Free Library, 2430 Route 11, Mooers, NY 12958**

Agenda

1. Call to Order/Roll Call of Members
2. Pledge of Allegiance
3. Adoption of Agenda
4. Secretary's Report – Adoption of Previous Minutes
5. Correspondence
6. Personnel Actions Report
7. Treasurer's Report
 - a. Budget Update
 - b. Building Fund
8. Director's Report/Committee Reports
9. Old Business
 - a. Building Progress
 - b. Sale of Current Building
 - c. Bricks Fundraiser
 - d. Logo Contest
 - e. Friends of the Library Group
 - f. Programs
 - g. Other Old Business
10. New Business
 - a. Trash Collection
 - b. Adding Board Members
 - c. Other New Business
11. Period for Public Expression (5 Minute Limit)
12. Dates of Future Meetings
13. Adjournment

Mooers Free Library
Board of Trustees Meeting Thursday, July 21, 2016
Mooers Free Library, 2430 Route 11, Mooers, NY 12958

The Meeting was called to order at 5:15 P.M. The Pledge of Allegiance was said. Board Members present were President, Tim Gonyo, Vice President, Patricia Gaudreau, Treasurer, Arthur Menard, Secretary, Joyce Roberts, Mary Myatt and Library Director Tracey Ducharme was also on hand.

Adoption of Agenda

Art Menard made the motion to adopt the agenda and Joyce Roberts seconded. Motion Passed.

Secretary's Report

The minutes of June did not include the adoption of the May secretary's report so President Gonyo will look to his notes for who made the motion and seconded and will correct that June report.

Also, under building progress it should be that the town board has put the old library building up for sale. A motion to adopt the June minutes as amended was made by Mary Myatt and seconded by Patricia Gaudreau. Motion carried.

Correspondence

We got the usual bills. Also, we received the money from the state grant, the 90% which is \$17,892, and it is in the bank. This is for the inside of the building, ceiling, sheetrock, wiring and heating system.

Personnel Action Report

No report

Treasurer's Report

Main operating account balance brought forward was \$6,727.58. After bills and payroll ending balance is \$5,504.69. The construction account previous balance was \$601.53 and the added deposit on July 14, 2016 of \$17,892 makes the new balance \$18,493.53. The Friends of the Library account remains unchanged at \$666.83

A. Budget Update

We hope to get to mid-September with the current operating expenses. The money from the school budget may come in before then but if necessary we may go to the bank for a line of credit. We will also receive the Betty Little grant of \$2500 which is unrestricted.

Directors Report

The Junior Library Guild has given us a \$1,000 grant and so we will receive books from them monthly until the grant is used up. Most of these books will be for middle school children and will be chosen by Director Tracey. Mrs. Ducharme has arranged for all shipments previously delivered to the library to be sent to her home to avoid theft or damage if delivered when the library is not opened.

Old Business

a. Building Progress

No progress. Remains as before.

b. Sale of Current Building

Bid rejected. Jeff Menard will renegotiate.

c. Bricks Fundraiser

Will be up and running shortly.

d. Logo Contest

It is on Facebook, and up for voting.

e. Friends of the Library Group

No report.

f. Programs

The summer reading program is now in progress.

New Business

a. Trash Collection

We will look to find a trash collector whose collection time will work well with our hours.

b. Adding Board Members

We would like to expand the board to seven members. Current members are asked to bring ideas of criteria for board members to our next meeting.

c. Other New Business.

Director Tracey has requested a change in library hours. She would like to be open:

Tuesday from 10 a.m. to 6 p.m.,

Wednesday 10 a.m. to 6 p.m.,

Friday 12 noon to 6 p.m.

and Saturday 9 a.m. to 12 noon.

The board agreed. Art Menard made the motion to change the hours and Pat Gaudreau seconded the motion. Motion passed.

There was a lot of discussion about adding fines for overdue books and how much the fine should be and what the limit should be. We will discuss this again at a later time after getting more information from CEFLS. No decision yet.

There is a three week course being offered in Plattsburgh for library

assistants and directors. The board encouraged Mrs. Ducharme to sign up. The cost is \$155.00. A motion to pay for the course was made by Mary Myatt and seconded by Joyce Roberts. Motion passed.

Period for public comment

Tim Gonyo stated that Viola Lamere, a 94 year old resident of Mooers, would love to be the first one to take a book out of the new library. He wants it to be one of our missions to make that happen.

Dates of Future Meetings

Tuesday, August 23 @ 5:15 p.m.

Wednesday, September 21 @ 5:15 p.m.

Wednesday, October 19, @ 5:15 p.m.

Motion to adjourn made by Art Menard., Seconded by Pat Gaudreau.

Meeting adjourned at 6:25 P.M.

Minutes submitted by Joyce Roberts, Secretary