

**Mooers Free Library
Board of Trustees Meeting
Wednesday, May 25th, 2016
Mooers Free Library, 2430 Route 11, Mooers, NY**

Minutes

The meeting was called to order at 5:15 P.M. The Pledge of Allegiance was said. Those present were President, Tim Gonyo, Vice President, Patricia Gaudreau, Treasurer, Arthur Menard, Secretary, Joyce Roberts, and Interim Director, Edie Morelock. Mary Myatt has informed us that she will be a little late. Others present were Norma Menard, Gloria Lafountain and Koreena VanNortwick.

Adoption of Agenda

The agenda was reviewed. Art Menard made the motion to adopt the agenda and this was seconded by Pat Gaudreau. Motion passed.

Secretary's Report

There were no additions or corrections. Pat Gaudreau made a motion to accept the report and Art Menard seconded the motion. Motion passed.

Correspondence

The correspondence was only bills and this will be covered in the treasurer's report.

Personnel Actions Report

We received a total of four resumes and all board members were given the opportunity to see them. Each candidate was interviewed by two board members and Edie Morlock. President Gonyo had a conversation and was present for one of the interviews. Art Menard moved that we move to executive session to discuss the employment history of particular persons on matters leading to the employment of a particular person in the position of library director. This motion was seconded by Pat Gaudreau. So moved.

The board went into executive session. Mary Myatt arrived and was present during this session.

When the board returned from the executive session President Gonyo stated that he would accept a motion to hire the new director. Art Menard moved to hire Tracey Ducharme as Library Director beginning June 1, 2016 at a salary of ten dollars per hour. The motion was seconded by Joyce Roberts. The board members were individually polled and the vote was unanimous.

Treasurer's Report

The check register, quick books and bank statement numbers all agree. The ending balance of \$7,832.70 is exactly what we have to spend.

The biggest expense is to LaBarge Agency for protection of director and contents of the library. Previously the town took care of a portion of this and the cost has increased.

Mrs. Morelock stated that she has never used ICICILL, a program used to order books, and that perhaps we should ask CEFLS if we need or require that added expense.

In the past any money that we get dedicated to construction has been put in the special events account. The special events account will now be more appropriately called the construction account.

Joyce Roberts made a motion to file the treasurer's report for audit. Mary Myatt seconded this motion. Motion passed.

A. Budget Update

Tim Gonyo and Art Menard will look into the possibility of obtaining a line of credit with Community Bank.

B. Financial Review

Art Menard will meet with Mike at CEFLS for the financial review on June 3rd, 2016. We are still working on getting the grant and hopefully once the financial review is done the grant will come through.

Interim Director's Report/Committee Reports

Edie Morelock thanked all the board members and was in turn thanked by the board.

The book club is going very well.

A young volunteer doing community service is sorting and organizing the children's books and she is doing an excellent job.

We now have an accurate count of patrons and find that we have had an increase in patrons.

It may be possible to do a summer reading program.

As a fund raiser on town wide yard sale date June 11th we would like to do a white elephant sale and also sell books from downstairs if we can get enough volunteers to help.

Old Business

a. Building progress

The floor plan of the library shows that the library portion is the bigger part of the building and the community room slightly smaller. The new entryway keeps the cold from entering the library. We feel that the entry area can be used for our brick display. There are still some changes to be made.

Art Menard asked Steve Sample if he would provide all sheetrock and materials at his cost and he was for it. Steve also will pass on what deals he gets from his vendors to us. All this will be a big savings.

b. Facebook/Website

Tracey Ducharme will take over facebook and website as she takes over as director.

c. Bricks Fundraiser

President Gonyo is nearly finished on this. We may need to revise a bit. Smaller bricks with choices of color and only three lines. Business bricks may be more customized.

d. Logo Contest

All the Logo's were excellent making it a joy for the board to review. All will be scanned and put on face book. The top five will be picked and submitted for an online vote. This online vote winner will be considered one vote in the contest.

e. Friends of the Library Group

Edie Morelock would like to start a Friends of the Library Group later this summer and have it in place when we move to the new library.

f. Programs

We look forward to having Director Tracey Ducharme do some programs.

h. Other old business

No other old business.

New Business

a. Sale of Current Building

The town board voted to put the sale of the current building out for bid.

b. Other New Business

No other new business.

Period for Public Expression (5 minute limit)

There were positive comments about the future of the library and our new director.

Dates of Future Meetings

Wednesday, June 22 @ 5:15 p.m.

Thursday, July 21 @ 5:15 p.m.

Tuesday, August 23 @ 5:15 p.m.

Wednesday, September 21 @ 5:15 p.m.

Wednesday, October 19 @ 5:15 p.m.

President Gonyo said that he would accept a motion to adjourn. Motion to adjourn by Art Menard, seconded by Mary Myatt. Motion passed. Meeting adjourned at 6:53 p.m.

Minutes submitted by
Joyce Roberts, Secretary