

**Mooers Free Library
Board of Trustees Meeting
Wednesday, April 26, 2017 – 5:15 PM
Mooers Free Library, 2430 Route 11, Mooers, NY 12958**

Agenda

1. Call to Order/Roll Call of Members
2. Pledge of Allegiance
3. Adoption of Agenda
4. Secretary's Report – Adoption of Previous Minutes
5. Correspondence
6. Personnel Actions Report
7. Treasurer's Report
8. Director's Report/Committee Reports
9. Old Business
 - a. New Building Updates
 - b. Bricks Fundraiser
 - c. Friends of the Library Group
 - d. Programs
 - e. Other Old Business
10. New Business
 - a. 100th Anniversary Commemoration
 - b. Other New Business
11. Period for Public Expression (5 Minute Limit)
12. Dates of Future Meetings
13. Adjournment

**Mooers Free Library
Board of Trustees Meeting
Wednesday, April 26, 2017**

Minutes

President Tim Gonyo called the meeting to order at 5:15 p.m. The Pledge of Allegiance was said. Board members present were President Tim Gonyo, Vice President Patricia Gaudreau, Treasurer Art Menard, Secretary Joyce Roberts, Member Jennifer McIntyre and Director Tracey Ducharme. Mary Myatt was absent. Public attendance was Gloria LaFountain.

President, Tim Gonyo welcomed new board member Jennifer McIntyre to her first meeting as a board member.

Adoption of Agenda

A motion was made by Joyce Roberts to adopt the agenda, seconded by Jennifer McIntyre. Motion passed.

Secretary's Report

A motion to adopt the minutes of the previous meeting was made by Art Menard, seconded by Jennifer McIntyre. Motion passed.

Correspondence

None

Personnel Actions Report

None

Treasurer's Report

This report is a financial statement with revenues and expenses. It allows the board to know exactly what the finances are. Norma Menard did the statement for us on Excel. Thanks Norma.

Director's Report

Tracey will soon start a summer reading program which begins at the end of June. She was also able to get 8 different magazine subscriptions for \$16.00 that she donated to the library.

Old Business

No bids for the old library. It appears that the town board will still entertain offers if anyone is interested.

The Bricks Fundraiser has raised \$7,850.

A motion was made by Tim to move forward and put in the well. This was seconded by Art Menard. Motion passed.

New Business

We plan to have Open House at the New Library on Labor Day, September 3rd, 2017. The tentative date for our 100th year celebration is September 16th, 2017.

Dates of future meetings

The May meeting date changed to **Monday, May 22 at 5:15 p.m.**

No meeting in June.

The July meeting date is **Thursday, July 6 at 5:15 p.m.**

Motion to adjourn made by Art Menard, Seconded by Patty Gaudreau.

Adjourned at 6:40 p.m.

Minutes by Joyce Roberts

**Mooers Free Libray
Financial Statements
April 22, 2017**

Revenues	2016 Actual	2017 Budget	2017 April 22	2017 April 22	33%
1 Town of Mooers		\$ 13,000		\$ 15,000.00	115%
2 NCCS		\$ 10,000		\$ -	0%
3 Gifts & Donation		\$ 1,000		\$ 157.00	16%
4 Local Library Service		\$ 1,350		\$ -	
5 Copier Usage		\$ 150			
6 Library Charges		\$ 50			
7 Sale of Books		\$ 250			0%
8 Fundraisers		\$ 1,000			0%
9 Bank Interest		\$ 5	0.13	\$ 0.30	6%
10. Total Revenue	\$ -	\$ 26,805	\$ 0.13	\$ 15,157.30	56.5%

Expenses	2016 Actual	2017 Budget	2017 April	2017 Jan-Apr	33%
11 Librarian Salary		\$ 13,650.00	\$ -	\$ 3,207.57	23%
12 Payroll Taxes (FICA, Wkers Comp, UI)		\$ 2,400.00	\$ -	\$ 1,024.87	43%
13 Substitute Staff		\$ 500.00		\$ 336.00	67%
14 Accounting Fees (GUSTO)		\$ 540.00	\$ 45.00	\$ 180.00	33%
15 Book Purchases		\$ 1,200.00	\$ 35.00	\$ 35.00	3%
16 Automation Contract (CEFLS)		\$ 700.00	\$ 733.71	\$ 733.71	105%
17 ICICILL/ICEPAC License (CEFLS)		\$ 100.00	\$ -	\$ 120.00	120%
18 Movie Licensing		\$ 200.00	\$ -	\$ -	0%
19 Postage		\$ 150.00	\$ -	\$ 19.60	13%
20 Serial Purchases		\$ 300.00	\$ -	\$ -	0%
21 Equipment/Computers		\$ 250.00	\$ -	\$ 89.24	36%
22 Fuel (both buildings)		\$ 2,000.00	\$ 236.56	\$ 2,075.27	104%
23 Electricity (both buildings)		\$ 1,000.00	\$ 42.32	\$ 197.35	20%
24 Building Repairs		\$ 250.00	\$ 184.00	\$ 184.00	74%
25 Program Supplies, Miscellaneous		\$ 1,000.00	\$ (9.08)	\$ 447.46	45%
26 Telephone/Internet/web		\$ 600.00	\$ 295.34	\$ 382.41	64%
27 POBox Rental		\$ 130.00		\$ 116.00	89%
28 Insurance (D&O)		\$ -	\$ 1,102.08	\$ 1,102.08	
29 Trash Removal		\$ 350.00	\$ 26.00	\$ 104.00	30%
30 Fund set aside for reserve		\$ 1,485.00	\$ -		
31 Total Expenses		\$ 26,805.00	\$ 2,690.93	10,354.56	39%
32 Excess or Deficit	\$ -	\$ -	\$ (2,690.80)	\$ 4,802.74	

Checkbook balance 4/22/17	10,666.69
Balance, Construction Acct. 4/22/17	4,101.73
Friends of the Library Acct.	667.83
Total	15,436.25