

**Mooers Free Library
Board of Trustees Annual Meeting
Tuesday, April 10, 2018 – 5:15 PM
Mooers Free Library, 25 School Street, Mooers, NY 12958**

Agenda

1. Call to Order/Roll Call of Members
2. Pledge of Allegiance
3. Adoption of Agenda
4. Secretary's Report – Adoption of Previous Minutes
5. Correspondence
6. Personnel Actions Report
7. Treasurer's Report
8. Director's Report/Committee Reports
9. Old Business
 - a. Bricks Fundraiser Update
 - b. Friends of the Library Group
 - c. Community Room Rules
 - d. After School Program
 - e. Finalizing Hours
 - e. Other Old Business
10. New Business
 - a. Grand Opening Dates
 - b. Other New Business
11. Period for Public Expression (5 Minute Limit)
12. Dates of Future Meetings
13. Adjournment

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**Mooers Free Library
Board of Trustees Meeting
Tuesday, April 10, 2018
25 School Street, Mooers, NY 12958**

The meeting was called to order at 5:16 p.m. followed by the pledge of allegiance. Present were Tim Gonyo, Patricia Gaudreau, Art Menard, Joyce Roberts, Mary Myatt, Jennifer McIntyre, Irving Breyette and Library Director Olivia Gillett. Norma Menard was also present.

Adoption of Agenda

Jennifer McIntyre made the motion to adopt the agenda and this was seconded by Irving Breyette. Motion passed.

Secretary's Report

Irving Breyette made a motion to accept the minutes of the March meeting and this was seconded by Mary Myatt. Motion passed.

Correspondence

This was the usual bills.

Treasurer's Report

Art Menard once again reviewed the financial report noting that we are keeping in line with the budget plan for the calendar year. The financial statement is attached to these minutes.

Directors Report

Ms. Gillett is setting up many events. Alzheimer workshop dates are April 17th, May 9th and June 13th at 2 p.m. We should have a Master Gardener Volunteer Program Series set up for the near future as well as a story time.

The new operating hours were set. They are Monday 10 a.m. to 5 p.m., Tuesday 11 a.m. to 6 p.m., Friday 11 a.m. to 6 p.m. and Saturday 9 a.m. to 1 p.m. Art Menard made a motion to start the new hours on April 17th, 2018 and Patricia Gaudreau seconded that motion. Motion passed.

The community room discussion involved what the occupancy will be set at and what the other rules will be. We know that there will be no smoking and no alcohol allowed and that library related events will have priority for the community room.

Old Business

Bricks Fundraiser Update

Mr. Gonyo plans to meet with Cory Ross and work on the brick engraving.

Friends of the Library Group

Norma Menard is interested in spearheading a group and will check to see if there are files in the library relating to the previous organization for any specifics.

After school program

Mr. Rascoe is for it and Ms. Gillett will contact CEFLS for guidelines on this. The program should start in earnest in the fall after school resumes and we will need adult volunteers and parent notifications before starting the program. We hope to have students visit from the school now and learn about our library.

Other Old Business

There was more discussion on a storage shed and a book drop box.

New Business

Our grand opening celebration date was set for September 15, 2018 from 11 a.m. to 2 p.m.

Dates of future Meetings are May 8, 2018, June 12, 2018 and July 10, 2018. All are at 5:15 p.m. at 25 School Street, Mooers, N.Y.

A motion to close the meeting was made by Art Menard and seconded by Irving Breyette. Motion passed. Meeting adjourned at 6:59 p.m.

Minutes by Joyce Roberts

Directors Report 4/10/2018

Events:

- Alzhiemers workshop dates: April 17th, May 9th, June 13th at 2pm
- Monthly La Leche League Meetings
- Master Gardener Volunteer Program Series
- Storytime

Dates and times will be contingent on new operating hours.

Re-Organization of space:

I plan to move and my desk and try and clear some clutter spots

Training:

I am having Betsy come over for a training day for me with the horizon system.

New revenue:

Library spare shelves were sold for \$100, also freeing up space in the community room

I put a donation cup by Kureg for patrons to contribute to buying more supplies when necessary.

I have been telling patrons the community room will be available for rent soon, once we have occupancy limits.

Other business:

The library recycles now, I will be putting out a separate bin inside and empty it out separately for the trash for pick up Tuesday mornings.

We need a drop box; patrons have been asking when we will be getting one.