

Mooers Free Library - Board of Trustees Meeting

Wednesday, March 23th, 2016 – 5:15 PM

Mooers Free Library, 2430 Route 11, Mooers, NY 12958

Agenda

1. Call to Order/Roll Call of Members
2. Pledge of Allegiance
3. Adoption of Agenda
4. Secretary's Report – Adoption of Previous Minutes
5. Correspondence
6. Personnel Actions Report
7. Treasurer's Report
 - a. Budget Update
 - b. Financial Review
8. Interim Director's Report/Committee Reports
9. Old Business
 - a. Building Progress
 - b. Facebook/Website
 - c. Bricks Fundraiser
 - d. Logo Contest
 - e. Friends of the Library Group
 - f. County Tobacco Money
 - g. Programs
 - h. Other Old Business
10. New Business
 - a. Hiring Committee
 - b. Other New Business
11. Period for Public Expression (5 Minute Limit)
12. Dates of Future Meetings
13. Adjournment

Minutes

The meeting was called to order at 5:15 P.M. The Pledge of Allegiance was said. Those present were Tim Gonyo, Patricia Gaudreau, Arthur Menard, Mary Myatt, Joyce Roberts and Edith Morelock.

Adoption of Agenda

The motion to adopt the agenda was made by Mary Myatt and seconded by Art Menard. Motion passed.

Secretary's report

There were no changes or additions to the previous minutes. Motion to adopt made by Mary Myatt and seconded by Patricia Gaudreau. Motion carried.

Correspondence

CFELS will have a workshop at their headquarters on Friday, April 1st from 10 a.m. to 2 p.m. on how to set up a library. Lunch is provided. Edie is going and has signed up. Anyone that wants to go needs to sign up. Another workshop will be held on Saturday, April 23rd from 10a.m. to noon at the Plattsburgh Public Library. This workshop is on creating and sustaining a friends group for your library.

Treasurer Report

Main Operating Account

Balance brought forward:			\$820.36	
Deposits: LaBarge Insurance Donation			\$100.00	
	Town of Mooers Contract		\$13,000.00	
	Bank Interest		\$0.01	
Total Deposits			\$13,100.01	
New Balance Total:			\$13,920.37	
Withdrawals: Check # 1984	3/7/16	NYSEG	\$93.18	
	Check # 1985	3/7/16	Champlain Telephone Company	\$26.59
	Check # 1986	3/7/16	Adirondack Trash Service	\$24.50
	Check # 1987	3/15/16	USPS (Post office box)	\$114.00
	Check # 1988	3/16/16	Edie Morelock (68 Hours)	\$612.00
	Check # 1989	3/16/16	Phillip Coupal (46 hours)	\$414.00
		Total Withdrawals:	\$1,284.27	
Ending Balance:			\$12,636.10	

Special Events Account: unchanged \$601.53

Friends of the Library Account: unchanged \$666.83

Edie and Phillip are all paid up for January and February. Donation from LaBarge Insurance was unrestricted and was put in the operating fund.

- a. Budget update-Gusto.com will need articles of incorporation or perhaps the Charter before they begin our work.
- b. Financial review-We are still waiting on CEFLS . We will not get money from the state until the financial review is complete.

A motion to accept the treasurer's report was made by Patricia Gaudreau and seconded by Mary Myatt.

Interim Director's report/Committee Reports

The book club is going well.

Dr. Evans says that he has a large desk and some tiles stored in his garage that he would like to donate to the new library.

Mrs. Morelock asked for permission from the board to put flowers out in front of the present building when the time comes. This was approved by the board.

The advertisement for a new director will also be put in the Press Republican in addition to the website and facebook. Mrs. Morelock stated that she would like to stay and train the new director that will be hired.

CEF is working with Edie for getting new books.

Mrs. Morelock reiterated that WIFI should be kept as it is without a password and for all to use. The board agreed.

Old Business

- a. Building Progress - We are making progress. Ron Buskey is the contractor and is working on the building. Jim Bennett, a gentleman that works on designing libraries, gave Tim, Art and Ron a lot of suggestions on what would work best in our new library. We are looking forward and Tim Gonyo has set September 10th for a flag pole ceremony at the new library site.
- b. Facebook/Website- Phil Coupal is redesigning the Website. Facebook is still going well.
- c. Bricks Fundraiser-A variety of brick sizes will be offered. We should have something ready for ordering purposes in May and possibly do a page on the website.
- d. Logo Contest- not reviewed.
- e. Friends of the Library Group-We hope to get ideas for a group at the April 23rd workshop.
- f. County Tobacco Money- Tim will submit our proposal this week.
- g. Mrs. Morelock has a person coming in to do federal income tax help in the morning one day this week and one afternoon the following week.
- h. A motion was made by Joyce Roberts to pay Edie Morelock for the new phone in the library and Mary Myatt seconded that motion.

New Business

- a. Hiring Committee- All board members will be included.
- b. Other new business-We plan to use propane to heat the new library. There was extensive discussion on the layout of the library and the desire or necessity of a community room. We need to work together with the town board on much of this planning and hope to get community input on all that is involved with this library.

Mary Myatt made a motion to adjourn the meeting and this motion was seconded by Patricia Gaudreau.
Meeting adjourned at 6:58 p.m.

Our next meeting will be on May 25th at 5:15.

Minutes submitted by

Joyce Roberts, Secretary