

**Mooers Free Library  
Board of Trustees Meeting  
Tuesday, February 28, 2017 – 5:15 PM  
Mooers Free Library, 2430 Route 11, Mooers, NY 12958**

**Agenda**

1. Call to Order/Roll Call of Members
2. Pledge of Allegiance
3. Adoption of Agenda
4. Secretary's Report – Adoption of Previous Minutes
5. Correspondence
6. Personnel Actions Report
7. Treasurer's Report
8. Director's Report/Committee Reports
9. Old Business
  - a. New Building Updates
  - b. Bricks Fundraiser
  - c. Friends of the Library Group
  - d. Programs
  - e. Other Old Business
10. New Business
  - a. DVD Player
  - b. Other New Business
11. Period for Public Expression (5 Minute Limit)
12. Dates of Future Meetings
13. Adjournment

## Minutes

The meeting was called to order at 5:15 p.m. by President Tim Gonyo. The Pledge of Allegiance was said.

Board members present were President Tim Gonyo, Vice President Patricia Gaudreau, Treasurer Art Menard, Secretary Joyce Roberts, Member Mary Myatt and Library Director Tracey Ducharme. Others present were Gloria Lafoutain, Koreena VanNortwick and Jennifer McIntyre.

### Adoption of Agenda

A motion was made by Art Menard to adopt the agenda, seconded by Patricia Gaudreau. Motion passed.

### Secretary's Report

A motion to adopt the minutes of the previous meeting was made by Mary Myatt and seconded by Art Menard. Motion passed.

### Correspondence

We received a letter from Amanda Bulris, Executive Director of the National Alliance on Mental Illness of Champlain Valley with an enclosed check in the amount of \$157.00 as a donation from the National Alliance on Mental Illness of Champlain Valley to our library.

### Personnel Actions Report

None.

### Treasurer's Report

#### MAIN OPERATING ACCOUNT

Balance brought forward: \$13,420.74 (11/16/16 meeting)

**Deposits:** \$200.00 CEFLS Summer Reading 12/16/16

Interest: \$0.27

\$15,000.00 Town of Mooers 2/21/17

\$157.00 NAMI Champlain Valley 2/21/17

**Total Deposits** \$15,357.27

### Withdrawals:

Check # 2033 11/26/16 Transfer to cons \$5,000.00

Eft Michael Rossi Books 11/19 \$45.00

Eft Christmas Supplies 11/22 \$27.90

Eft	Lowes ice melt	11/22		\$10.78
Check #	2034	11/28/16	NYSEG	\$34.08
Check #	2035	11/28/16	James C. Smith	\$161.20
Check #	2036	11/28/16	Joe Grimshaw Design	\$175.00
Check #	2037	11/29/16	Brad Beeman (trash)	\$26.00
Eft	Christmas Supplies	11/23		\$31.49
Eft	Christmas Supplies	11/23		\$24.84
Eft	Gusto Payroll	11/22		\$560.56
Eft	Supplies	11/28		\$7.56
Eft	Supplies	11/28		\$8.53
Check#	2038	12/7/16	CTC	\$27.51
Eft	Gusto Fee	12/1		\$45.00
Check#	2039	12/16/16	Shelter Point (NYSDBL)	\$125.00
Check#	2040	12/16/16	Library T. A. (dues)	\$10.00
Eft	Garbage Bags	12/4		\$11.84
Eft	Gusto Payroll	12/6		\$560.56
Eft	Gusto Payroll	12/20		\$560.14
Eft	Sand/salt	12/20		\$34.51
Check#	2041	12/16/16	MX Propane	\$258.69
Eft	Supplies	12/12		\$10.79
Eft	GUSTO (fee)	1/03/17		\$45.00
Check#	2042	1/3/17	NYSEG	\$42.47
Check#	2043	1/3/17	CTC	\$28.60
Check#	2044	1/3/17	Rene's Repair	\$89.24
Check#	2045	1/3/17	MX Propane	\$397.28
Check#	2046	1/3/17	Brad Beeman (trash)	\$26.00
eft	GUSTO Payroll	1/04/17		\$560.56

eft	Staples printer	1/6/17		\$180.34
eft	Supplies	1/9/17		\$8.63
eft	Gusto Payroll	1/18/17		\$560.56
Check#	2047	1/20/17	Cham. Val. Sanitation	\$26.00
Check#	2048	1/20/17	James C. Smith	\$336.68
Eft	Supplies	1/23/17		\$3.90
Eft	Gusto Payroll	1/31/17		\$560.56
Eft	Gusto Fee	2/1/17		\$45.00
Eft	Supplies	2/8/17		\$22.62
Check#	2049	2/17/17	James C. Smith	\$321.20
Check#	2050	2/17/17	MX Propane	\$399.02
Check#	2051	2/17/17	NYSEG	\$60.99
Check#	2052	2/17/17	CTC	\$30.19
Check#	2053	2/17/17	CEFLS	\$120.00
Check#	2054	2/27/17	CTC	\$51.57
Check#	2055	2/28/17	Cham. Val. Sanitation	\$26.00

**Total Withdrawals:** \$11,699.39

**Ending Balance:** \$17,078.62

**Construction Account:** Previous Balance \$20,669.00 (11/16/16 meeting)

Deposits:	\$200.00	Bricks	11/18/16
	\$6,200.00	Transfer plus Bricks	11/28/16
	\$500.00	Bricks	12/6/16
	\$625.00	Bricks	12/16/16
	\$370.00	Bricks plus CD's	2/21/17

Total Deposits: \$7,895.00

Withdrawals:	Check# 142	S & B Construction	11/28/16	\$21,300.00
	Check# 143	Tim Gonyo (post cards)	11/28/16	\$712.13
	Check# 144	Graymont Materials (cem)	11/30/16	\$1,258.75
	Check# 145	Moser Engineering	11/30/16	\$300.00
	Check# 146	Begor's (septic tank etc)	1/20/17	\$1,176.39
	Check# 147	Rabideau's Excavating	2/17/17	\$1,475.00
Total Withdrawals:	\$26,222.27	<b>Ending Balance:</b>	<b>\$2,341.73</b>	

**Friends of the Library Account:** \$667.83 (no change)

### Directors Report

Mrs. Ducharme said that we received a donation of 96 books from the Book Stone Book Fund. We already have 26 of them so we may donate the extra ones to the Mooers Elementary school. A motion to donate to Mooers Elementary school was made by Art Menard and seconded by Joyce Roberts. Motion passed.

Tracey thanked Edie Morelock for working for her while she was on vacation.

Mrs. Ducharme received a letter about a training class being offered on the reading program and early literacy on Wednesday, March 8<sup>th</sup> from 9:30 a.m. to 3:00 p.m. and she would like to attend. Mrs. Morelock volunteered to work for Tracey for that day.

### Old Business

#### A. New Building updates

The well needs to be put in, lighting yet to be done plus a lot of finishing work. There is nothing yet on the sale of the current building.

#### B. Brick Fundraiser

We plan to focus on the brick fundraiser this spring so as to be able to finish the new building and move in as soon as possible.

#### C. Friends of the Library Group

The hope is to become active as soon as we move into the new building.

#### D. Programs

The Library Director would like to have a movie night once a month that would have a specific theme with special books pertaining to that theme. For example= Horses, and books how to care for them.

#### E. Other old business.

None.

## **New Business**

### **A. DVD Player**

A DVD player was donated by Patricia Gaudreau.

## **Dates of Future Meetings**

Wednesday, March 22 at 5:15 p.m., Wednesday, April 26 at 5:15 p.m., and  
Wednesday, May 29 at 5:15 p.m.

Motion for adjournment made by Art Menard. Seconded by Patricia Gaudreau.

Meeting adjourned at 6.15 p.m.

Minutes by Joyce Roberts, Secretary